

MINUTES
January 19, 2021
Zoom Meeting of the Board of Supervisors
7:00 p.m.

A scheduled reorganization meeting of Milford Township Supervisors was called to order at 7 P.M. by Penney Luhrs through a Zoom call, the meeting ID for which had been advertised in advance in the Pike County Dispatch. Also present were previous Vice-Chairman Gary M. Williams, Supervisor Rachel Hendricks, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Gary M. Williams made a motion to approve the minutes of the previous meeting, Rachel Hendricks seconded, and it passed unanimously.

Treasurer's Report:

Shahana reported that since the last meeting she had received \$5,692.74 from the PA DOT Winter Agreement, \$2,392.53 from Pike County tax Claim Bureau, \$3,938.70 from Tax Collector, and \$9,036.09 from R.E. Transfer Taxes. She also reported the financial institution account balances as \$99,875.52, \$9,987.96, \$64,816.72, \$7,834.76, and \$90,228.92 in Wayne Bank (Investment), Wayne Bank (Payroll), NBT Bank, PLGIT (General), and PLGIT (Liquid Fuels) accounts.

Roadmaster:

Mr. Gary M. Williams reported that a tree had fallen on Moon Valley Road, and the road crew had cleaned it up. He continued that a drainage ditch, which spans from Foster Hill down to Moon Valley, had to be cleaned out using the backhoe, as the tree was down. Some brush was cut on School House Road. All of the equipment was serviced, oil changes were done, and generators and filters are ready for the rest of the winter. The Ford 750 was running okay, but its dash light is out. Ray's Auto would look at it the next morning. Some small storms were in the forecast. The road salt had been replenished, and the Township was ready to handle these storms. One of the toilets in the building was not working, and Rich Service is coming to look at it.

Public Participation #1:

None

Correspondence:

Shahana presented correspondences including HRG, Girl Scout Troop 52243, PIRMA, Pike County Board of Elections, Pike County Commissioners Office, Storb Environmental Incorporated, liability insurance, DEP, Ehrlich, Pennsylvania Department of Transportation, Cong. Matt Cartwright, Steven Grandinali, Pike County Office of Community Planning, Solicitor, PSATS, and Tax Collector.

Penney explained that the correspondence from Wayne Bank stated that the Township had applied for a \$50,000 Tax Anticipation Note in the beginning of the year 2020 but the Township did not need it, and hence it was marked as paid as of January 5, 2021. Rachel commented that this Township was the wrong Milford Township that Storb Environmental Incorporated had communicated with, and they needed to be informed about it. She added that

Pike County Light & Power had scheduled public input hearings for the rate increase for February 8, 2021. There would be two hearings (at 1pm and 6pm), and a preregistration would be required to testify. Penney made a motion for Rachel Hendricks to preregister for attending the 6 pm hearing on behalf of the Milford Township Board of Supervisors with comments and concerns, Mr. Williams seconded, and it passed. Mr. Williams added that Argo Infrastructure Partners, LP is a 12-member investment team that buys small businesses and is buying Pike County Light and Power's parent company. Rachel said that she would contact Mr. DiLorenzo for Emergency issues before testifying.

Old Business:

- a. **Act 537 Draft – HRG Correspondence in reply to Planning Board's comments, Questions, and Concerns:** Penney said that the comments of the Planning Board were incorporated into this draft, and it was sent back to the Township. Rachel commented that these changes were not marked, and hence it was difficult to pinpoint those changes. She continued that the correspondence that accompanied the updated Act 537 Plan Draft was very receptive. The OLDS Management was changed to a study instead of being implemented, by all four Municipalities. Mr. Spatz had asked the Supervisors to approve these changes, but his correspondence does not clarify if these updated chapters of this draft were already posted in the website, or if it would be posted after the Supervisors adopted it. She added that the updated portions of these chapters were not highlighted either. Penney commented that this Township is just a transmission line, she didn't have a problem with it, and she would declare the 30-day public comment period at the next scheduled meeting. She continued that HRG had sent Chapter 71 for administration of sewage facilities planning program, which states that a Planning Module would have to be used if anybody wants to hook into this transmission line, and Supervisors will have an option to approve or disapprove. Rachel added that according to the previous draft of Act 537 Plan, community on-lot systems would be prohibited. Penney added that that portion was taken out in response to the Planning Commission's comments and concerns. She added that this Township did clarify to HRG that all Municipalities deserve to have the same language. Rachel stated that the Planning Commission's comments were very valuable and had affected change in the draft plan already and expressed gratitude for the Commission members' diligent efforts.
- b. **Reorganization clarification of Zoning, Sewage and Building officer compensation:** Penney declared that the result of the executive session of January 4, 2021 meeting was that the Zoning Officer and the Sewage Officer should not receive their commissions until permits are issued. Rachel added that according to the Solicitor, Zoning permit fees are refundable before the Zoning Permit is issued. She made a motion to clarify that the commission compensation of the Zoning and Sewage Officers shall be on permits *issued*, Mr. Williams seconded, and it passed unanimously.
- c. **Solicitor for the Zoning Hearing Board:** Mr. Williams made a motion to appoint Mr. Tony Waldron as the Solicitor of the Zoning Hearing Board, Rachel seconded, and it passed unanimously.
- d. **Proclamation for Jerry Williams:** Rachel commented that Jerry Williams had retired at the end of 2020 after working for the Township for a long time. The Township got a

clock for him, and it is inscribed with a note of thanks for his many years of service to this Township. Penney made a motion for this proclamation for Jerry, Rachel seconded, and it passed. Rachel asked Gary Williams how this proclamation could be delivered to Jerry. Gary replied that Jerry had left for South Carolina after his retirement. He added that Jerry does not like publicity, and writing this proclamation in the minutes would be good enough. He further added that he would drop off Jerry's proclamation and clock to his house.

New Business:

- a. Cookie-drive through for March 13, 20, 27, April 3 and 10 - Faith Stead Troop 52243:** Mr. Williams made a motion to allow this troop to hold cookie-drives in the requested dates in the parking lot of the Township building as long as they provided the insurance to the Township, Rachel seconded, and it passed unanimously.
- b. Transfer of the Restaurant Liquor License – Milford Farmhouse Liquor LLC:** Rachel Hendricks made a motion to advertise for a public hearing on February 16, 2021 at 7:00 P.M. for transferring the restaurant liquor license of TVM, Inc, Mel's at 231 Route 590, Greeley to Milford Farmhouse Liquor LLC at 550 Route 6 & 209, Gary M. Williams seconded, and it passed unanimously. Supervisors asked the Secretary to confirm with the Solicitor that this scheduling was appropriate as the date the Township received this request was later than the date stated.
- c. Ehrlich – Commercial Pest General Maintenance for 2021:** Mr. Williams commented that the Township had been using this company for years, and Penney added that this expense is already included in the budget.
- d. laptops – VPN is required for remote setups:** Penney commented that VPN is required for setting up laptops for remote operation, and hence the expense was necessary and payable.
- e. Amount of the Treasurer Bond:** Rachel said that in the Auditors' meeting, the Auditors had checked this bond to ensure that it was in order, but they did not discuss about setting the amount. She added that this year the Township would receive additional money from the Ambulance tax and therefore the amount of the bond may need to be increased. Penney asked the Secretary to inquire to the insurance company if the current bond amount could be increased by another \$100,000 or \$200,000.

Public Participation:

None

There was no other business or executive session needed. Penney Luhrs made a motion to pay the bills and adjourn, Gary M. Williams seconded, and it passed unanimously. Adjournment was at 7:37 P.M.

Respectfully submitted,

Shahana Shamim

Secretary/Treasurer

