



PENNSYLVANIA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS

To: Townships Subscribing to the PSATS New Laws Service;
Member Solicitors

From: David M. Sanko, Executive Director

Date: September 2020

Subject: 2020 Acts of the Legislature

Thank you for participating in PSATS' New Laws Service. This mailing contains copies of the acts affecting townships that Gov. Tom Wolf signed into law so far this year.

Watch for your next mailing of new laws (*those signed after Labor Day*) early in the new year. That mailing will also include an index of all township-related laws enacted for the entire year.

Please take this opportunity to order laws you may need from previous years, as well as binders for filing the laws. You can order online by going to psats.org and choosing the PSATS "Connect" button. Sign in, click the Online Store tab, and browse the options there. You may also use the enclosed order form.

Thank you again for taking advantage of this valuable service. As always, if you have any questions about legislation, please don't hesitate to call PSATS at (717) 763-0930, ext. 122.

Milford Township

From: Pike County Conservation District [pikecd@pikepa.org]
Sent: Thursday, October 01, 2020 6:31 AM
To: milfrdtp@ptd.net
Subject: October Newsletter

October 2020 Newsletter

Recycling Leaves *Autumn Gold*

The weather has turned cold and the leaves are just starting to change color. Now is the time to start thinking about all the exciting things you can do with those leaves once they fall. In this month's article, Resource Conservationist, Marianna Quartararo shows us how to make use of this season's most abundant resource.

[Click here to learn more.](#)

October is Recycling Month at PCCD

Follow us on [Instagram](#) and [Facebook](#) to read tips, information, and fun facts!

Expand your recycling knowledge:

Interview with a District Board Member: *Mike Spencer*

Mike Spencer is a director on the Pike County Conservation District's board, and recently served as the chair of the Strategic Planning Committee. Spencer (left in the picture to the right, at his board swearing in, Commissioner Schmalzle to the right) came to the PCCD board after already serving as a director on the Pike County Economic Development Authority. Spencer says, "conservation and economic development can many times be seen as working against each other. My goal is to get the two boards working together to achieve their collective goals for Pike County." To get outside, Spencer likes to work in his yard. "With all that I have learned being on the board, we are currently in the process of removing all non-native and invasive plants from our yard and replacing them with native varieties." For potential volunteers to the PCCD board, he advises they keep an open mind and ask a lot of questions. Working with the other board members, Spencer recommends not bringing a personal agenda, "the most rewarding part of being on the PCCD board is creating win/win results." Looking to the future of PCCD,

Spencer hopes that we are able to maintain the rural character of Pike County as the population grows. "I believe we can, through smart growth and design, create a community that provides the necessary conveniences people are looking for, while protecting and enhancing our natural resources."

Thank you for your hard work and dedication!

Notes from the Field

Conservationist Marianna Quartararo

Now is your chance to ride along with our Resource Conservationists as they work throughout Pike County! They are the boots on the ground of conservation and you can join them! Follow us on [Instagram](#) and [Facebook](#) to see our Resource Conservationist's upcoming notes from the field. This month's notes can also be found on our website, [click here to read more](#)

Pictured: A photo from Marianna's Notes from the Field

This year, due to precautions surrounding the pandemic, the PCCD Road Maintenance Workshop will not be held in person. A virtual version of the workshop will be sent via email. The contents of the workshop, resources, presentations, and PCCD presentations, will all be in the email, available to view anytime.

The Virtual Workshop will be sent out on

October 28th, 2020

To receive updates and the Virtual Workshop, please register by [clicking here](#).

[Click Here to read the Pike County Conservation District's response to Covid-19](#)



Pike County Conservation District

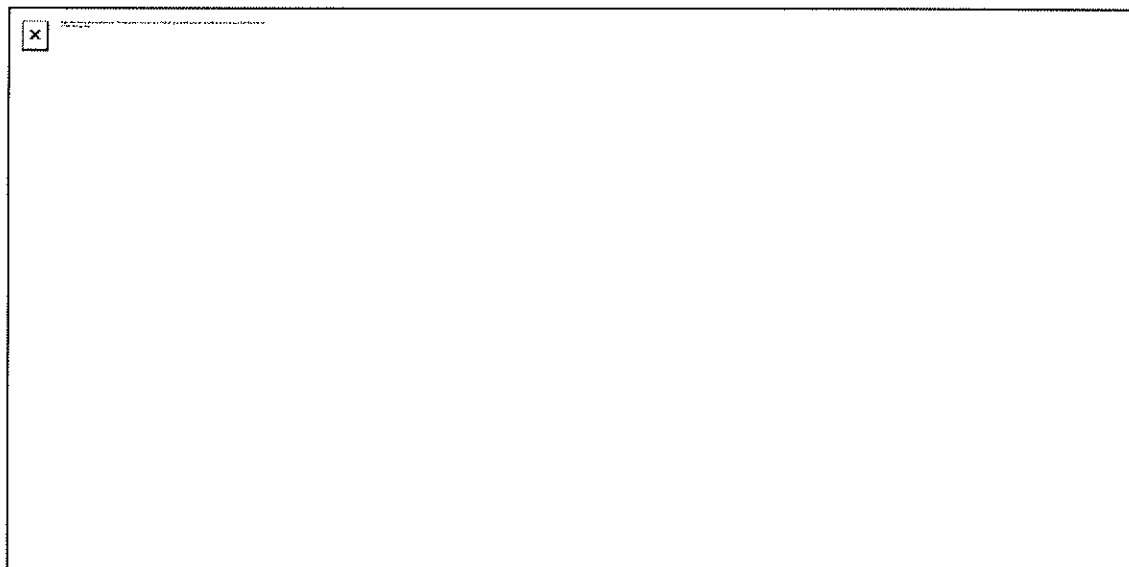
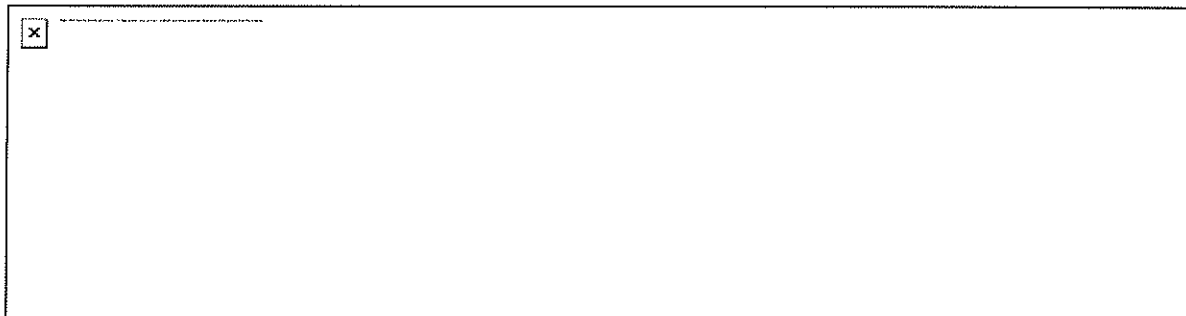
Website: pikeconservation.org
Email: pikecd@pikepa.org

Phone: (570) 226-8220
Like us on [Facebook](#) and [Instagram](#)

Milford Township

From: NEPA Newslines [newslines@nepa-alliance.org]
Sent: Thursday, October 01, 2020 10:06 AM
To: milfrdtp@ptd.net
Subject: October News

Having trouble viewing this email? [Click here](#)



NEPA Alliance is committed to working with regional small businesses and nonprofits during the continued uncertainty surrounding Coronavirus (COVID-19). In cooperation with state and federal agencies, NEPA is offering loan assistance programs to businesses and nonprofits.

Information on the assistance programs and the Coronavirus can be found on **NEPA's COVID-19 Response** site and our Spanish translated site **NEPA**

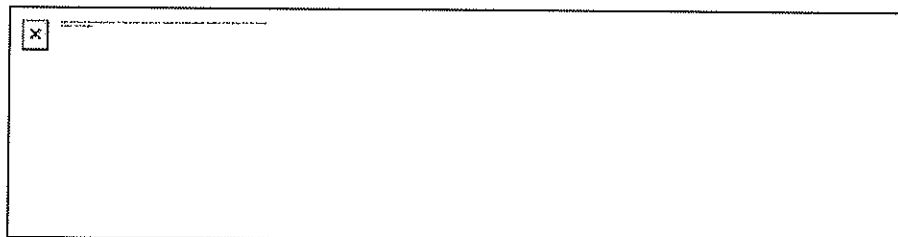
COVID-19 Recursos en Español.

NEPA is currently partnering with federal and state agencies to ensure small businesses and nonprofits in the Commonwealth of Pennsylvania have available resources accessible to them through the coronavirus crisis. This includes help with the U.S. Small Business Administration **low-interest federal disaster loan program** for working capital to small businesses suffering substantial economic injury as a result of the Coronavirus. In addition, NEPA also has numerous business loan programs that offer **low fixed interest rates** to businesses in the seven-county region of Northeastern Pennsylvania.

For the latest information, please contact NEPA at 866-758-1929 or visit [NEPA's COVID-19 Response](#) site. Information is continually changing, and the assistance programs that are being offered may change. NEPA will continue to evaluate all available options to best serve the Northeastern Pennsylvania business community.

NEPA COVID-19 Response

Member Spotlight Aviation Technologies



This month's Membership Spotlight is Aviation Technologies. We spoke with Michael Gallagher, General Manager/CFO, to learn more about the company.

Aviation Technologies operates on the private side of the Wilkes-Barre/Scranton International Airport; they provide aviation fuel to both commercial and private aircrafts. They also provide mechanical repairs to aircrafts, as well as flight school training and on demand aircraft charter services. They have conference rooms available for meetings and conference calls. On top of that, they even have a sleep room available if you do not want to bother getting a hotel room! Aviation Technologies provides a high level of customer service by putting their customers and employees first.

Aviation Technologies has also been recognized by the US Department of Transportation and the Federal Aviation Administration and has been awarded the 2017 Award of Excellence "Diamond Award" for participating in the FAA Aviation Maintenance Technician Awards Program.

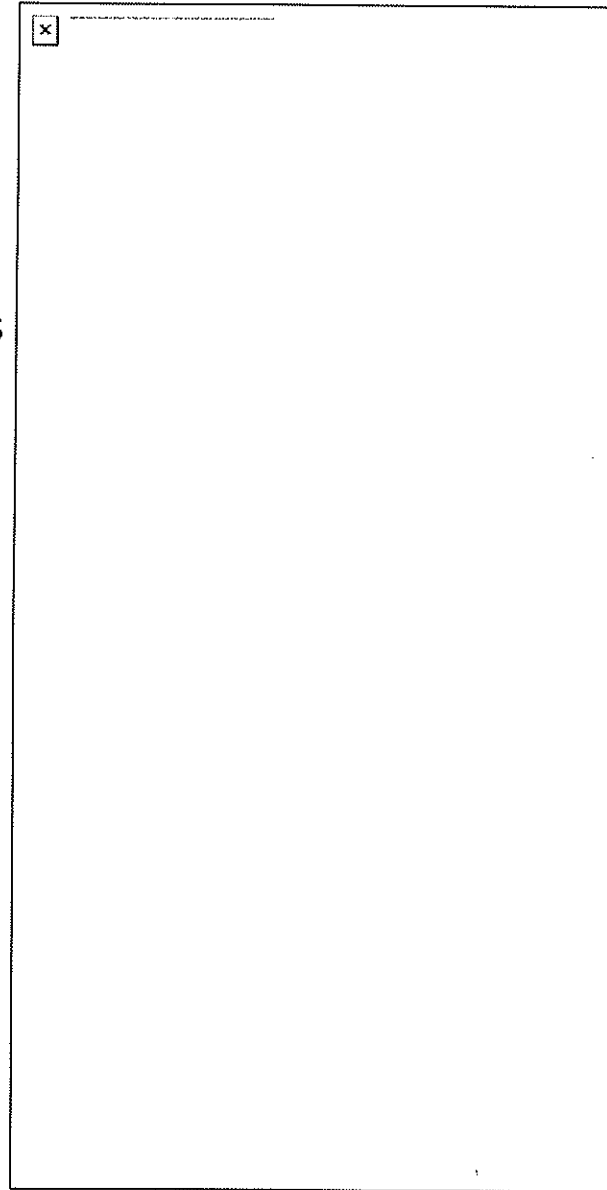
To learn more about Aviation Technologies, visit their website at www.aviation-technologies.com.

Business Finance News

NEPA Alliance has several loan programs available for small businesses located in

Carbon, Lackawanna, Luzerne, Monroe, Pike, Schuylkill and Wayne counties.

These low cost, low interest loans offer reduced down payments and standard loan term maturities for machinery and equipment, land and building acquisition, construction and renovation. Loan rates are fixed and generally below the prime lending rate.



Eligible businesses include Manufacturers, Industrial, Agriculture/Agribusiness, Hospitality & Tourism Related Enterprises, Recyclers, Day Cares, Computer Related Services, Advanced Technology, and Retail and Service Related

Businesses. Other business sectors may also qualify.

To learn more about these loan programs, contact Stephen Ursich, Dave Nat, Ken Doolittle or Donovan Klem at 570-655-5581 or 866-758-1929.

Recently Funded Loans

Hotel - Drums

- This SBA 504 loan was completed in partnership with Mid Penn Bank for the purchase of commercial real estate.

Medical Office - Edwardsville

- This NEPA Tri-District loan was complete for the purchase of equipment to be used at a lease location.

General Commercial - Scott Township

- This Pennsylvania Industrial Development Authority loan was completed in partnership with FNCB for the purchase of commercial real estate.

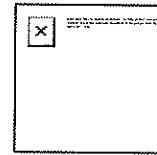


NEPA Alliance Business Finance Corporation is a state-wide CDC allowing

for NEPA BFC to lend SBA 504 Loans to eligible small businesses located in the state of Pennsylvania.

Financing Structure

A bank or other lender finances 50% of the project cost and takes a first lien position on the assets financed. The SBA 504 loan finances 40% of the project cost, up to \$5.5 million, and takes a second lien position. The borrower then contributes a down payment of as little as 10%.



Small Businesses can Receive:

- Subordinate Financing
- Up to 90% Loan to Value
- Up to \$5.5 Million in SBA Financing
 - Unlimited Total Project Cost

SBA 504 Loans Offer:

- As Little as 10% Equity Injection
- Terms up to 25 Years
- Guaranteed Fixed Interest Rate

Eligibility Criteria Apply

To learn more about this loan program, contact Stephen Ursich, Dave Nat, Ken

Doolittle or Donovan Klem at 570-655-5581 or 855-266-9021.

Visit www.nepabfc.org

PTAC News - STRIKEWERX



The NEPA Alliance PTAC would like to advise our readers the Air Force Global Strike Command (AFGSC) has launched a new innovation hub.

AFGSC is tasked with operating the Air Force's bomber fleet, intercontinental ballistic missiles and nuclear command, control, and communications systems.

The hub is set up as a new facility called STRIKEWERX to connect with academia, small businesses and even "garage inventors". The facility enables anyone, including small businesses, to work with the AFGSC.

The focus of STRIKEWERX is on expanding the AFGSC's innovation base, but STRIKEWERX is also open to traditional defense contractors and large businesses.

The facility is located outside of Barksdale Air Force Base, Louisiana, where the AFGSC is headquartered. The hub was strategically placed off-base to avoid difficulties for those looking to meet with the AFGSC personnel.

"We are a very small command with a huge mission set, and we know we have to think about things differently. We have to move faster," said General Tim Ray AFGSC commander.

The effort is modeled after AFWERX, an Air Force initiative that was set up in 2017 to boost the service's engagement with industry, academia and nontraditional partners while developing much-needed capabilities. AFWERX now has locations in Austin, Texas, Las Vegas and Washington, D.C.

AFGSC hopes its new hub will aid in facilitating a cooperative "ecosystem" where its needs can be addressed. Since opening, STRIKEWERK has hosted multiple "open houses".

Moving forward, STRIKEWERK will be home to events, workshops, meetings, and industry challenges to find technology to fill the AFGSC's operational gaps. One area STRIKEWERK is already working to address is electromagnetic pulse hardening. An

electromagnetic pulse, or EMP, is an intense burst of energy that can be released by a nuclear weapon detonated high in the atmosphere or by a geomagnetic disturbance caused by natural phenomena such as solar flares.

In the future, the hub will have a topics list to compare proposals presented by companies and members of industry to the AFGSC's needs.

"We want to transmit to the outside world where we need help and create a forum where we can have smart people come in and help us solve problems quickly," Ray said. "We believe this is a great way to bring in better and faster funding."

The STRIKEWERK facility will also be a place for airmen's "ideas to become reality," according to the command. It will give service members access to experts, acquisition coaching, and engineering and technical support.

More information about STRIKEWERK can be found [HERE](#).

You can also reach a PTAC counselor by calling: 866-758-1929 and selecting option 2 to talk

more about STRIKEFORCE and working in the government contracting space.

Global Access Program (GAP) Funding Available

The Pennsylvania Global Access Program (GAP) enhances the capability of small to mid-sized Pennsylvania companies to increase export sales. GAP is administered by the Pennsylvania Office of International Business Development (OIBD) and provides up to \$5,000 per award period to eligible Pennsylvania companies to reimburse up to 75% of qualifying expenses associated with specific export promotion activities. This program is funded in part through a grant with the U.S. Small Business Administration.

While international travel, trade shows, or trade missions may not be in your plans due to the current circumstances, there are additional eligible activities for GAP funding:

- **Website Internationalization** - This includes website translation into foreign language(s), search engine optimization, and localization services. This activity was previously capped at \$3,000 but is now eligible for the full \$5,000 award.

- **Compliance Testing** - Compliance testing for an existing product for entry into an export market is eligible. This was previously capped at \$3,000 but is now eligible for the full \$5,000 GAP award.
- **Virtual Trade Shows** - Expenses related to virtual trade shows are now eligible for GAP funding.


Funds are limited and subject to availability. Applications will be reviewed by committee and funding decisions rendered on a first come, first served basis.

All GAP applications must be submitted to NEPA at least 45 days prior to the start of the activity for which funding is sought.

For more information on the GAP, please click [here](#).

For more information and application materials, contact Debbie Langan at dlangan@nepa-alliance.org.

Local Technical Assistance Program (LTAP) Drop-In Sessions

The NEPA Alliance has  partnered with PennDOT to offer the Local Technical Assistance Program (LTAP) training series in all seven NEPA counties. Due to COVID-19 meeting concerns, LTAP has suspended in-person LTAP classes until further notice.

Instead, LTAP is offering classes virtually through the end of the year. To view the current virtual class listings and register for a class, visit the LTAP website.

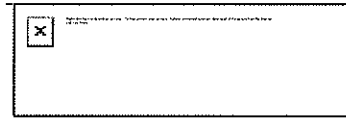
LTAP is also offering a series of monthly LTAP Virtual Drop-ins centered on various safety and maintenance topics. These sessions are not virtual classes; they are informal hour-long live sessions focused on networking and sharing information with other municipal roadway personnel.

Information about the virtual drop-in sessions can be found on the LTAP website under the Bulletin Board section [here](#).

For more information, contact Kate McMahon, kmcmahon@nepa-alliance.org.

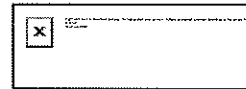
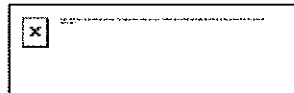
Did You Know...

Did you know that, according to 2012 and 2017 data from the U.S. Census Bureau regarding minority-owned businesses in Lackawanna, Luzerne, Monroe and Wayne counties, there was an increase of 58 firms owned by minorities as compared to an overall decrease of 808 firms? Carbon, Pike and Schuylkill counties were not included due to incomplete data.



For additional information, contact Steve Zaricki at 570-891-4671 or 866-758-1929 ext. 258.

Our Partners:



Join Our List

**570-655-5581
866-758-1929**

Email Us

**"This institution is an equal opportunity provider
and employer."**

www.nepa-alliance.org

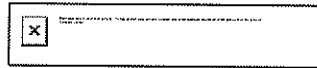


Northeastern Pennsylvania Alliance, 1151 Oak Street, Pittston, PA 18640

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October 2020

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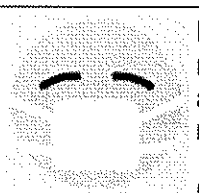


**STAY SAFE, STAY
 HEALTHY & WEAR A
 MASK**

ENTREES AT A GLANCE

****Milk served with all meals****

10/1-French Toast Sticks
 10/2-Hot Dog (s) on Bun
 10/5-Pasta Bolognese
 10/6-Teriyaki Meatballs
 10//7-Meatloaf w/Gravy
 10/8-Chicken Caesar Salad
 10/9-Stuffed Cabbage
 10/12-All Centers Closed for Columbus Day
 10/13-Lemon Chicken
 10/14-Meat Lasagna
 10/15-Chili Con Carne
 10/16-All Centers Closed Octoberfest At Lackawaxen
 10/19-Turkey Tetrazzini
 10/20- Baked Ham
 10/21-Lemon Pepper Fish
 10/22-Pierogies
 10/23-Fish Sticks
 10/26-Beef Stew
 10/27-Chef Salad
 10/28-Stuffed Shells
 10/29-Chicken Cordon Bleu
 10/30-Sausage, Pepper & Onion Hoagie



Please be reminded that masks are required while at senior centers and must be worn all the time.

Nose and mouth must be covered at all times, unless eating.

Pike County Area Agency on Aging



**Lackawaxen/Shohola
 Twp. Senior Center
 Lackawaxen, Pa.**

Friday, October 16, 2020

Time: 10:00 a.m.

Lunch: 11:30 a.m.

Price: \$3.00

German Cucumber Salad

Sauerbraten

German Potatoes

Red Cabbage

Rye Bread

Apple Strudel

Coffee, Tea, Ice Tea & Apple Cider

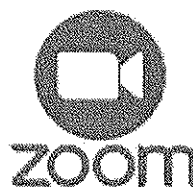
Catered by: RYAN'S DELI

Reservations Required

Please Call 570-775-5550

Pike County Area Agency on Aging

Mask Required and Temperature Taken



ZOOM exercise classes with Lana on

Wednesdays at 1:30 PM

Exercise from 1:30 to 2:30

Line Dancing from 2:30 to 3:00

Send your request to join to

kdantuono@pikepa.org

Or call 570-775-5550 and give us your email address so we can send you the link for the class

Join and have fun, socialize and exercise

October is here with all of its warm beauty. The end of summer is bittersweet as we like the warm (many of us) but don't like the humidity, swollen roadways and shopping centers and more. October is the best of both worlds I believe. It is still very comfortable and bright with beautiful scenery to drink in and enjoy. Many parts of our lives and our family's lives is uncertain right now, so something as dependable as a crisp fall morning with red, orange, and green in the trees is quite refreshing. Enjoy it!

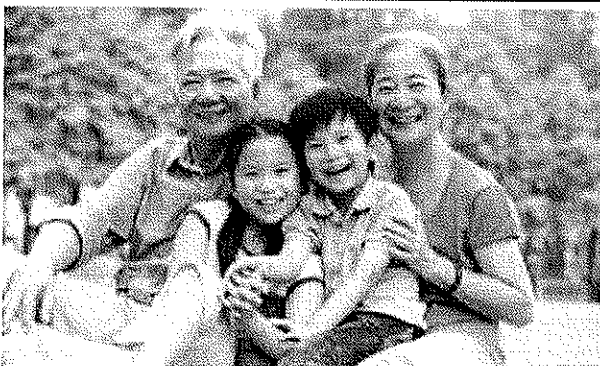
Pumpkins and corn stalks will soon, if not already, be taking over you neighbor's yard. Farm markets are going strong and we are hoping many people are able to attend one near them. Our Fall Fest will be coming up this month and promises to delight the palate with traditional German dishes. Check it out, call 570-775-5550.

We are excited to also be informed that the Pennsylvania Department of Aging was able to secure sufficient funding for this budget year to again address the expenses associated with our increased demand for services in Home and Community Based living, including funding our Older Adult Protective Services Unit. Total Aging Block Grant for 2020-2021 is more than \$1.2 million. Our biggest challenge now is finding direct care workers for our folks who want to remain home and receive care. Our personal care agencies in northeast PA have struggled to keep workers. The work is hard but definitely rewarding. Many service interruptions are happening as shifts aren't getting covered. I challenge anyone who would like to join our Home and Community Based Committee, here at Pike AAA to brainstorm on this and other issues to try and make things better. Meetings will be bi-monthly and are via zoom/phone/in-person whatever works. Call 570-775-5550 ext. 1319.

Don't forget that voting is being made so much more easy now. If you need a mail in ballot see information on page 3. Check out how your legislators perform by looking at: VOTESMART.ORG

ADVICE FROM A PUMPKIN Be Well Rounded **Get Plenty of Sunshine** Give Thanks for life's bounty

Have a Thick Skin Keep Growing Be Outstanding in your field Think Big!



Pennsylvania Grandparents Raising Grandchildren:

In 2017, over 90,000 Pennsylvanian

grandparents are responsible for the basic needs of one or more **grandchildren** under the age of 18.

These **grandparents** are caring for approximately 195,000 **children**, which is 7.5 percent of all **children** in our state.

FREE FREE FREE Training:

Identify generational differences and better prepare families for the impact of raising children from potentially different generational lenses. The training will cover such areas as communication, technology and self-care and more...

Tuesday, October 13, 2020 — Video Webinar

10:00 AM to 11:30 AM

For More Information and To Register,
Email: jdoyle@waynecountypa.gov

**ELECTION
★ DAY ★
November 3, 2020**

- Election day is Tuesday, November 3, 2020.
 - The deadline to register online to vote is Monday, October 19, 2020.
 - The deadline for registering by mail to vote is (postmarked by) Monday, October 19, 2020.
 - The deadline to register in person to vote is Monday, October 19, 2020.
- The deadline to request a ballot by mail is (received by) Tuesday, October 27, 2020.



Pennsylvania offers online voter registration. You can register by mail to vote in Pennsylvania by printing a voter registration form, filling it out, and mailing it to your local election office. You can also register to vote in person if you prefer.

Pennsylvania offers online voter registration.

- You should know: you need a Pennsylvania ID to use Pennsylvania's online voter registration system. If you don't have a Pennsylvania ID, you can still register by mail to vote. You can register online to vote until Monday, October 19, 2020.

Please call 570-296-3427 if you have any questions

The flu shot is your best protection from the flu

Now's the time to get your flu shot. **The flu shot is covered for people with Medicare** from providers that accept Medicare or your Medicare plan. You can safely get a flu vaccine at your doctor's office, pharmacy, or other local provider.

The flu can be very serious for people who are 65 years and older. A flu shot is your best protection from getting and spreading the virus. Getting the shot can help you stay healthy and, if you do get sick with the flu, your symptoms likely won't be as bad or last as long.

All places offering flu shots should be following CDC guidance to ensure you have a safe place to get vaccinated. This includes that patients wear a face covering and maintain social distance in areas like waiting rooms. Visit [CDC.gov](https://www.cdc.gov) for more information on how to safely get your flu vaccine during the COVID-19 pandemic.

Sincerely,

The Medicare Team

Medicare.gov



Please get your flu shots from your primary care physician or local drug store

CVS
Rt 6 & 590
Hawley, PA 18426
570-253-1730

Lord's Valley Village Pharmacy
685 Route 739
Hawley, PA
570-775-9555

Wal-Mart
220 Route 6 & 209
Milford, PA
570-491-4536

Walgreen's
110 W. Hartford St.
Milford, PA
570-296-6014

Walgreen's
667 Route 739
Hawley, PA
570-775-0405

Price Chopper
1025 Pennsylvania Ave
Matamoras PA
570-491-5612

**Don't have Medicare? Underinsured?
Call Pike County State Health Center 570-296-6512**

Do you enjoy people?
Do you like to drive?
Have some spare
time?

Pike County Area Agency on Aging is in great need of volunteer home delivered meals drivers.

Please call 570-775-5550 for more information.

MEDICARE OPEN ENROLLMENT OCTOBER 15, 2020 THROUGH DECEMBER 7, 2020

Call Christine Crossley at your
local APPRISE office
(570) 775-5550 Ext 1313

or

email crosleyc@diakon.org
to schedule a phone call
appointment.

Limited phone appointments -
first come, first serve.

*Assists with
filing appeals*

*Assists with plan
enrollments*

*Provides free
unbiased,
personalized
counseling*

*Interprets
Medicare
rules*

APPRISE

*Enrolls eligible
beneficiaries into
public programs*

*Addresses
coordination of
benefits issues*



If you have questions when comparing Medicare Prescription Drug Plans or Medicare Advantage Plans during Medicare Open Enrollment (October 15th-December 7th, 2020) it's good to know that free, unbiased, reliable information is easily within reach.

Call 1-800-MEDICARE, review the Medicare & You 2021 handbook, and visit <https://www.medicare.gov/plan-compare/>

COVID-19 CRISIS COUNSELING PROGRAM

GET CONNECTED WITH A FREE CRISIS COUNSELOR

CALL 1-855-284-2494

Please call our Pennsylvania Support and Referral Helpline

1-855-284-2494 TTY: 724-631-5600 There are trained professionals available 24/7 ready to help you navigate these unprecedented challenges. These services are FREE & CONFIDENTIAL.

If you require assistance renewing your 2020-2021 LIHEAP application, or are seeking assistance to apply for LIHEAP, please call our office at 570-775-5550 to schedule an appointment.

NO WALK INS ALLOWED



What is **SHARE**?

Why **SHARE** a home?

How does **SHARE** work?

Who is eligible?

Call Larisa @
570-832-5133
or email
lyusko@pikepa.org



**LACKAWAXEN
SENIOR CENTER
THURSDAYS AT
10:30 AM**



My wife was hinting about what she wanted for our upcoming anniversary. She said, "I want something shiny that goes from 0 to 150 in about 3 seconds." I bought her a bathroom scale. And that's how the fight started...

I don't mean to interrupt people. I just randomly remember things and get really excited.

Blooming Grove Senior Center
150 Pike County Blvd., Hawley PA 18428

RESERVATIONS REQUIRED 48 HOURS IN ADVANCE
570-775-5550
Monday through Friday
8 am to 4 pm

WE ARE OPEN!

**INDOOR AND OUTDOOR
SEATING AVAILABLE!**

*****Bob-Chi Tuesdays @ 10:30 am*****

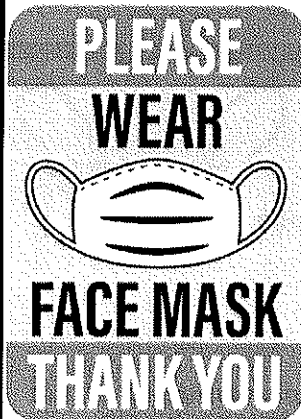
*****Tuesday, October 6th Bigger Shopping Shohola & Dingmans*****

*****Wednesday, October 7th Bigger Shopping Milford//Matamoras*******

*****Thursday, October 8th Bigger Shopping Promised Land*****

*****Friday, October, 16th CENTER CLOSED October Fest at Lackawaxen*****

*****Thursday, October 29th Halloween Party*****



Eastern Pike Center @ Matamoras

Matamoras Fire House
506 Avenue Q
Matamoras, PA 18336
Fridays 9:00 am to 2:00 pm

****Bingo @ 10:30 am****

****Lunch @ 11:30 am****

Exercise & Line Dancing with Lana @ 12:00 pm

*****Friday, October 23rd Flower Craft Project*****

*****Friday, October 30th Halloween Party*****

RITTER'S FARM MARKETS

now accepts Farmer's Market Vouchers
Open Daily 9:00 - 6:00

Mt. Cobb
1459 Mt. Cobb Rd
Jefferson Twp 18436
570-689-5151

Hamlin
991 Hamlin Hwy
Lake Ariel 18436
570-689-4105

**Farmer's Market Nutrition Vouchers
accepted at**

Hills Homestead stand.
657 Route 739,
(near Dirlam Bros. Lumber)
Lords Valley PA 18428
Friday, Saturday & Sunday
11:00 am to 6:00 pm



Paupack Blueberry Farm, 184 Gumbletown Rd., Paupack
570-226-9702 www.paupackblueberryfarm.com
Monday-Saturday 8:00am-5:00 pm
Sunday 8:00am-4:00pm
VOUCHERS ACCEPTED



Lackawaxen/Shohola Senior Center

Lackawaxen Fire Dept.
Beisel Beck Rd & Rte 590
Lackawaxen PA 18435



RESERVATIONS REQUIRED 48 HOURS IN ADVANCE

570-775-5550

Wednesdays & Thursdays 9:00 am to 2:00 pm

*****Wednesday, October 7th Bob-Chi*****

*****Friday, October 16th Octoberfest*****

*****Wednesday, October 28th Halloween Party*****

Lunch served at 11:45 am

Exercise Wednesdays @ 10:30 to 11:30

Bingo Thursdays @ 10:30



\$2.00 donation Exact change REQUIRED

NOTICE

We're Practicing Social Distancing

DINGMANS CENTER

American Legion 851

107 Ball Park Rd

Dingmans Ferry PA 18328

RESERVATIONS REQUIRED 48 Hours in advance

570-775-5550

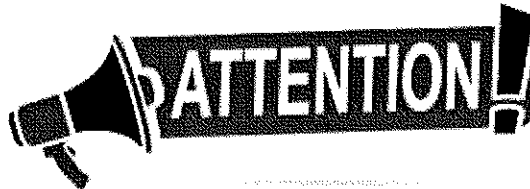
Fridays 9:00 am to 2:00 pm

*****Friday, October, 30th Halloween Party*****



Lunch served at 12:00
**\$2.00 donation
Exact change REQUIRED**

We are anticipating your participation in our Saw Creek Center without walls Location.



If we get enough people who are interested in returning we may be reopening.
So please call.

Please call our office at 570-775-5550 and let us know if you are in interested in returning

Donation Coupon Please make your donation payable to:

Pike County Area Agency on Aging (PCAAA)

Mail to: Pike County Area Agency on Aging, 150 Pike County Blvd., Hawley, PA 18428

Name: _____

Address: _____ Zip: _____

May we print your name as a donor? YES NO

THANK YOU FOR YOUR GENEROSITY

Amt of Donation: \$ _____

HALLOWEEN PARTY!

Prizes for the prettiest, ugliest and most original

Wednesday, October 28th in Lackawaxen Senior Center

Thursday, October 29th in Blooming Grove Senior Center

Friday, October 30th in Dingman's Senior Center

Friday, October 30th in Matamoras Senior Center

MUST HAVE RESERVATIONS. PLEASE CALL 570-775-5550

Knights of Columbus Council 12571
Food for Families & Friends Program
Take Out Dinners

Must Call for Reservations

St. John's 570-775-6791

St. Ann's 570-832-4275



Sunday, October 4th
Chicken Cutlet Dinner
1:30 pm to 3:00 pm
St. John's Parking Lot
570-775-6791
570-775-2755

Sunday, October 11th
Lasagna Dinner
1:30 pm to 3:00 pm
St. Ann's Parking Lot
570-832-4275
347-446-9636



It's ZoomTime

**It's Your Choice
You Have The Power**

Based on the core values of appreciating one's own body and moving with other people, I have programs to promote greater mobility, self-confidence, physical awareness, social interaction together but apart, expressiveness in movement, and a greater sense of meaning.

My sessions include:

Warm-up

Exercises for seated and standing participants; Tai Chi for Arthritis; Dance exercise

Cool-down

At certain times we will be ending with a Meditation session

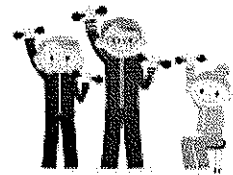
A Healthy Life starts with **YOU**. The Power is **YOURS**.

Take control Of Your Health.

MAKE A CHOICE-LIVE HEALTHY.

Be Active, Eat Healthy and Live a Better Life.

You Are The Only One That Has The Power To Do This



Please join me in having fun and socializing with others in the convenience of your own home. Wednesdays 1:30 pm to 2:30 pm. You will need an e-mail to join us.

Please contact kdantuono@pikepa.org or call 570-775-5550.

Things needed:

Stretch bands, or pantyhose or a towel. 1 pound weights or 2 cans of soup. A ball about 24 inches around or a firm pillow.

Your attire something you are comfortable in so you can move freely. Please no birthday suit.

Tell your friends to come join us. All of this being offered to you for the cost of Free!!!

That is correct, for **Free**.

Now what is your excuse for not living a healthier life and having fun doing it?

Please Zoom in we would love to see you or talk to you.

Lana

October

2020

Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<div></div> <p>Please remember if you receive home delivered meals, there is a suggested donation of \$3.00 per meal, per person. Thank you for your generosity</p>			1 V-8 Juice French Toast Sticks Apple Compote Sausage Patty Blueberry Muffin	2 Cucumber Salad Hot Dog (s) On Bun Baked Beans Potato Salad Fresh Fruit
5 Green Bean & Tomato Salad Pasta Bolognese Green Beans Italian Bread Ice Cream	6 Asian Slaw Teriyaki Meatballs Stir Fry Vegetables Rice Wheat Bread Peaches	7 Orange Juice Meatloaf w/gravy Mashed Potatoes Corn Rye Bread Apple Cobbler	8 Lentil Soup Chicken Caesar Salad Potato Salad Dinner Roll Fresh Fruit	9 Turkey Noodle Soup Stuffed Cabbage Mashed Potatoes Spinach Wheat Bread Ambrosia
12 All Centers Closed Columbus Day Holiday	13 Three Bean Salad Lemon Chicken Rice Medley Succotash Rye Bread Fresh Fruit	14 Tossed Salad Meat Lasagna Tomato Sauce Italian Green Beans Italian Bread Jell-O	15 Orange Juice Chili Con Carne Rice Corn & Red Peppers Corn Muffin	16 All Centers Closed Fall Festival At Lackawaxen
19 Cranberry Juice Turkey Tetrazzini Vegetables Dinner Roll Peaches	20 Waldorf Salad Baked Ham Mashed Potatoes Peas & Onions Rye Bread Cookies	21 Tossed Salad Lemon Pepper Fish Rice Medley w/ Vegetables Dinner Roll Pudding	22 Minestrone Soup/Crax Pierogies Green Beans Wheat Bread Fresh Fruit	23 Black Bean & Corn Salsa Fish Sticks Potato Puffs Carrots Cake
26 Split Pea Soup Beef Stew w/Vegetables Roasted Potatoes Dinner Roll Fresh Fruit	27 Turkey Noodle Soup Chef Salad (Ham, Cheese, L/T/O) Dinner Roll Pasta Salad Pineapples	28 Broccoli & Chick Pea Soup Stuffed Shells Tomato Sauce Spinach Dinner Roll Jell-O	29 Tomato & Green Bean Salad Chicken Cordon Bleu Rice & Vegetable Medley Rye Bread Pears	30 Cottage Cheese Sausage, Pepper & Onion Hoagie Potatoes O'Brien Apple Sauce

Don't bother walking a mile in my shoes. That would be boring.
Spend 30 seconds in my head. That'll freak you right out.

Seniors Are Our First Priority



I really enjoyed
the music



I liked
the mus

Consumer's daughter videotaped the performance because her mother was in the hospital. She was going to bring it with her later when she went to visit.



On Tuesday,
September 22nd
The PA Council
on Arts Grant
Provided "Music
On Wheels" to 6
home delivered
meal consumers



Thank you
simple  gifts
for making our
consumers smile

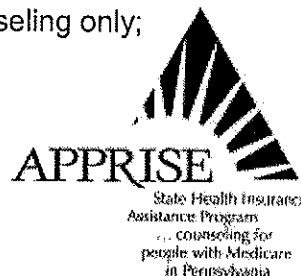
What a nice
surprise

In response to the COVID-19 emergency, APPRISE is providing telephone counseling only; no face-to-face appointments.

To reach APPRISE health-insurance counseling, people should call Chris at (570) 775- 5550 Ext 1313

Specially trained staff members and volunteers are available to talk one-on-one with individuals.

We explain options in easy-to-understand terms, allowing those we help to make informed decisions about health-insurance needs.



It's Census time!

Please complete the 2020 Census to make sure you are counted and your community gets the resources and representation it deserves.

Visit www.2020census.gov or call 1-844-330-2020 to complete your Census now.
It only takes 10 minutes

Retired & Senior Volunteer Program of Berks, Pike & Wayne Counties Volunteer Opportunities Pike County Area Agency on Aging

Meal Delivery

American Red Cross

Blood Donor Ambassador, Pillowcase Project, Recruitment

Serving Seniors, Inc.

Ombudsman

Pike County Hands of Hope

Board Member, Hopeline Volunteer, Outreach Coordinator

APPRISE

Admin. Support, Counselor, Exhibitor/Info. Distributor, Presenter, Telecenter Rep.



Dawn Houghtaling, RSVP Coordinator

Call: 570-390-4540 or Email:

houghtalingd@diakon.org

**RSVP is funded by the Corporation for National Community Service and sponsored by Diakon Community Services.*

Help Us at National Disasters during the COVID-19 Pandemic



**American
Red Cross**

Experts fear the 2020 hurricane and wildfire seasons may

be the most active we will ever face. Despite the COVID-19 pandemic, the mission of the American Red Cross continues, as it must, because of amazing volunteers and individuals, such as yourself.

Please consider joining us in a temporary volunteer position NOW—and get fully trained—before disaster strikes. Most disaster deployments call for a 14 day commitment and ability to work multiple Shifts on consecutive days.

Together, we will be ready when the time comes!

Learn more including REQUIRED TRAINING at redcross.org/volunteer

or contact your local Red Cross Volunteer Services representative.

Email Grace.Palmer@RedCross.org or call 570-202-5801

**SENIOR
SCAM**

Anyone who receives a suspicious phone call can report it to the U.S. Senate

Committee on Aging's Fraud Hotline at

1-855-303-9470.

Once a call is identified as a scam, it is important to report it immediately.

PROGRAMS

Loaves to Fishes Food Pantry
Paupack Methodist Church, Route 507
570-857-1141 Serves Palmyra Twp.
1st Friday of month 9:30 — 11:00

The Food Pantry Program at the Church at Hemlock Farms will be open
The 3rd Monday of the month
4:00 PM to 6:30 PM
Registration is a MUST prior to distribution.
Please register by calling 570-775-6787

Pike County Food Pantry
Dreher Township Building
(formerly at Moravian Church)
899 Main St. Newfoundland, Pa
570-676-4066 Serves Greene Twp.
3rd Thursday of the month 12pm—2pm

Good News Good Cheer Food Pantry
St. Luke's Lutheran Church
Rt 590, Greeley PA 18425
570-226-3966

Do you live in the Greentown area & need assistance with your shopping? There are a few supermarkets that will deliver to you.

Lake Region IGA

570-226-6000 extension 10 (you must order between 7 am & 9:30 am on Tuesdays).
They deliver same day, by 1:30 PM. There is a \$9.95 delivery charge.

Now offering online shopping

www.lakeregioniga.com Delivery is \$4.95 picking fee plus \$6.95

delivery fee and in store pickup is \$5.95.

Dutch's Market

570-676-3373

No weekend delivery. 24 hour notice required when ordering week days.

\$10 delivery charge.

Dave's Foodtown/Super Duper

570-251-9530 They do not deliver too far from store. Call them for details.

Shoprite delivers (\$10 internet fee & \$6.95 delivery fee) shop at www.shoprite.com

NEW!

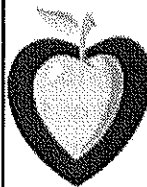
Agape Food Pantry
300 Avenue H
Matamoras, PA
diagonal from United
Methodist Church
Every Tuesday 5:00 pm – 6:00pm
845-772-0218

The Care Cabin, Growing Lackawaxen
169 Urban Rd, Hawley 570-685-2273
4th Saturday of the month 10am to 2pm
Proof of residency required.
Declaration of need form to be filled out.

Faith Christian Outreach Center
104 Red Shale Rd, Lords Valley 570-226-4658
Application to be filled out the first time
Every 4th Monday 2pm to 6pm

Holy Trinity Lutheran Church Food Pantry
103 Delaware Crest, Dingmans Ferry
570-828-7411. Monday thru Friday 9-12
by appointment only.
Please call 24-48 hours ahead to schedule
Volunteers always welcome

Hands of Hope Food Pantry
at the Lord's Valley Community
Church (located behind Ryan's
Deli on Route 739) will be
distributing on the 2nd
Thursday of the month from
2:00pm-6:00 pm 570-503-6644



Ecumenical Food Pantry

321 5th St., Milford

570-618-1568

Fridays: 6:30-7:30

Eligibility is based on income

Photo ID & verification of address

Food Pantry

St. Ann's Catholic Church

125 Richardson Ave., Shohola, PA 18458

570-832-4275

Distribution 1st & 3rd Thursdays

9:30 to 11:30 am Registration at pick up.

Bushkill Outreach
168 Lehman Park Rd, Bushkill, Pa 18324
570-588-0660
Tues—Thurs 9am to noon

Blooming Grove Food Pantry
St. John Newman/Good Shepherd Church
705 Route 739, Lords Valley
570-775-6867 or 570-775-6791
3rd Thursday of month

Please do not bring children
WEAR A MASK

Senior Law Center
 Senior Law Center protects
 the legal rights & interests
 of Seniors in Pennsylvania
 through legal services,
 referral services and
 advocacy. Call the Senior
 Law helpline if you need
 assistance at:
877-727-7529

Pike County Area Agency on Aging
 150 Pike County Blvd.
 Hawley, PA 18428
 570-775-5550

Non-Profit mailer



**DO NOT CALL
 REGISTRY**

If you want to
 stop those nagging
 calls from solicitors you can
 place your phone number
 on the Do Not call registry
 by calling:
1-888-382-1222 and
1-888-777-3406 or go on
line to: www.donotcall.gov

To renew subscription, clip out mailing label and send it in with the
 \$5 yearly fee. If you have email, just send your email address to:
kdantuono@pikepa.org, and get your newsletter sent right to
 your email address for FREE—Save time and money!

www.pikeaaa.org

Where to Find Information About the Medicare Plans Available in your County:

- * Medicare & You 2019 Handbook
- * **www.medicare.gov** Call APPRISE at: 1-800-783-7067
- * Call Medicare at: 1-800-633-4227 (Phone) or 1-877-486-2048 (TTY)
- * Or call us at: 570-775-5550 x 1313 for an appointment to assist you

Pike County Area Agency on Aging

Executive Director - Robin S. Skibber - email: rskibber@pikepa.org

Protective Services & Options Supervisor - Robin Soares - email: rsoares@pikepa.org

Waiver Supervisor - Joan Edel - email: jedel@pikepa.org

Nutrition Site Managers - Cherie Bland, Pam Capps, Jennifer Miller, David Zlasney & Karen Dosch

Activity & Program Director & Health & Wellness Coordinator - Lana Romeo-email: lromeo@pikepa.org

Blooming Grove Center-150 Pike County Blvd., Hawley, PA 18428

(Phone: 570-775-5550 or 1-800-233-8911 Fax: 570-775-5558)

Office / Center: Monday through Friday - 8am to 4pm

Dingmans Center-American Legion 851-107 Ball Park Rd, Dingmans Ferry, PA 18328

(Phone: 570-828-7812) Friday 9 am to 2 pm

Lackawaxen/Shohola Township Center-Lackawaxen Fire Dept., Beisel Beck Rd. & Rte. 590,

Lackawaxen, PA 18435. Wednesday and Thursday 9 am to 2 pm (Phone: 570-685-7808)

Eastern Pike Center @ Matamoras-Matamoras Fire House, 506 Avenue Q, Matamoras, PA 18336

Friday 9 am to 2 pm (Phone: 570-832-1929)

ELDER ABUSE REPORTING NUMBER 1-800-233-8911

www.pikeaaa.org



Find us on
Facebook

Advisory Council


*Chairperson: *Patricia Crane * Steven R. Guccini, Commissioner Representative * Vacant * Charlotte Bell * Jeanne Carlstedt*
** Jacqueline Eadicicco * Laura Guccini-Engle * Kathie Joseph * Leatrice Langer * Barbara Leary*
** Marianne McMillin * Monica McVitie * Mary Little * Sue Siska * Rita Tepperman **
*Pike County Commissioners * Matt Osterberg * Ronald Schmalzle * Steven R. Guccini*

Pike County Transportation Hours 7:30am—4:00pm Phone 570-296-3408 Fax 570-296-3409
Toll Free: 1-866-681-4947 STATUS LINE: 570-296-1959


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Milford Township


From: Stephenson Equipment [sei@stephensorequipment.com]
Sent: Monday, September 28, 2020 10:21 AM
To: milfrdtp@ptd.net
Subject: Reminder: Municipal Trucks Available Now



New Trucks Available Now!




2019 Peterbilt 348




Stainless Steel J&J Body

2019 International MV607




Super City Aluminum Body

2020 Ford F-550




Super City Stainless Body

2020 Ford F-350



Super City Aluminum Body

2020 Peterbilt 337



Super City Aluminum Body

[Click to View More Available Trucks](#)

Interesting in building a custom truck?

[Learn about Walsh Truck Up-fits](#)

[Visit our Website](#)

[Used Equipment](#)

Stephenson Equipment, Inc. | Corporate Headquarters
7201 Paxton Street | Harrisburg, PA 17111

800-325-6455

STAY CONNECTED

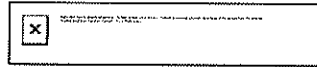


Stephenson Equipment | 7201 Paxton Street, Harrisburg, PA 17111

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Sent by sei@stephensorequipment.com powered by



Try email marketing for free today!

Milford Township

From: Doug Olmstead [dolmstead@lpre.com]
Sent: Tuesday, September 22, 2020 5:14 PM
To: Milford Township
Subject: information from the PLCB
Attachments: Act 166 of 2016 as it relates to the PLCB and definitions.pdf

Attached is some information from the PLCB as it relates to definitions for Limited Distilleries, Breweries, and Limited Wineries

R. Douglas Olmstead, P.E.
Development Manager

DEPG/Legend Properties

1000 Fayette Street
Conshohocken, PA 19428

570-688-6374 (cell)
610-941-4034 (office)
www.LPRE.com

CONFIDENTIAL AND PRIVILEGED COMMUNICATION: This communication and any attachment to this communication is confidential, is intended solely for the use of the individual or entity to which this communication is addressed and is privileged and exempt from disclosure under applicable law. If you are not the intended recipient, you are strictly prohibited from all dissemination, distribution, copying or use of this communication or such attachment.

Summary of Act 166 of 2016
(Including Information Relevant to Licensees)

On November 15, 2016, Governor Wolf signed House Bill No. 1196 into law. Now known as Act 166 of 2016 (Act 166 or Act), the Bill changes seventeen sections of the Liquor Code and adds a new section. The changes affecting licensees, which go into effect January 17, 2017, are identified herein by broad category. The information in brackets refers to the particular section(s) of the Liquor Code where the change(s) can be found. Some of these changes will not apply to every type of license, but many of the changes do impact more than one type of license, so be sure to check all the categories you think might apply to your license.

If you have any questions about what these changes mean, or about other provisions of the Liquor Code, you may contact the PLCB's Office of Chief Counsel at 717-783-9454 or ra-lblegal@pa.gov.

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Airport Liquor Licenses

Act 166 allows the placement of local option ballot questions regarding the granting of liquor licenses to an airport authority in those municipalities that do not already allow the retail sale of liquor. [47 P.S. § 4-472].

Alcoholic Cider

The definition of “alcoholic cider” is amended by changing the maximum carbonation level of alcoholic cider from 0.392 of a gram per 100 milliliters to 6.4 grams per liter. [47 P.S. § 1-102]. The new definition is more consistent with the federal definition.

Beer Taps

Licensees no longer need to label their taps (faucet, spigot, or dispensing apparatus), as long as the brand label is located somewhere in full sight of the customer. [47 P.S. § 4-493(6)].

Brand Registration/Beer Sales Reporting

Any person selling malt or brewed beverages at wholesale, and any person selling at retail malt or brewed beverages that were not sold at wholesale, must report to the PLCB the volume of the malt or brewed beverages sold. The monthly report, in the form and manner determined by the PLCB, must be made no later than sixty days after the end of each calendar month and must show product volumes broken down by brewer. All volumes must be reported in thirty-one-gallon barrel equivalents, regardless of the package size. Within fourteen days of receiving the reports, the PLCB must post them on the internet for public view for a period of two years. The PLCB must retain the reports for ten years. [47 P.S. § 4-445(c)].

Breweries

Act 166 defines a “growler” as a refillable container for malt or brewed beverages that can be resealed. [47 P.S. § 1-102].

The Act authorizes a brewery to sell alcoholic cider and malt or brewed beverages produced by other PLCB-licensed manufacturers for consumption on its licensed premises (sales of wines and liquor were previously authorized by Act 39 of 2016 (Act 39)). The combined sales of wine, liquor, and malt or brewed beverages produced by another manufacturer may not exceed 50% of the on-premises sales of its own malt or brewed beverages for the preceding calendar year, or for the current year if the brewery had not previously operated for a full calendar year. [47 P.S. § 4-446(a)(2)].

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The Act clarifies that a brewery does not need a brewery pub license to sell the products of other licensed breweries, limited wineries, limited distilleries, and distilleries. [47 P.S. § 4-446(a)(2)].

Breweries may now produce and sell mead, which is defined as a malt or brewed beverage. [47 P.S. § 1-102].

Direct Malt or Brewed Beverage Shipper

Act 166 creates a direct malt or brewed beverage shipper (DBS) license to allow out-of-state shipment of malt and brewed beverages to Pennsylvania residents. [47 P.S. § 4-448(a)]. The Act limits who may obtain this new license to any person licensed by another state or another country as a wholesaler or retailer of malt or brewed beverages. [47 P.S. § 4-448(b)].

The license permits its holder to ship a maximum of 192 fluid ounces per month of any malt or brewed beverage upon the order of any Pennsylvania resident twenty-one years old or older for such resident's personal use (not for resale). No more than 96 fluid ounces of a specific brand of malt or brewed beverages may be shipped to any one Pennsylvania resident within one calendar year. [47 P.S. § 4-448(b)].

To obtain a DBS license, the applicant must file an application, pay a \$250 fee, provide a copy of the applicant's current alcohol beverage license, provide documentation that the applicant has obtained a sales tax number from the Department of Revenue, and provide other information as required by the PLCB. [47 P.S. § 4-448(c)].

A DBS license holder must do all of the following:

- Report to the PLCB the total malt or brewed beverages shipped in a calendar year.
- Permit auditing of the DBS license records by the PLCB, the Pennsylvania State Police Bureau of Liquor Control Enforcement, or the Department of Revenue.
- Submit to the jurisdiction of the PLCB, any other Commonwealth agency, and the courts of this Commonwealth for purposes of enforcement.
- Require proof of age of the recipient of malt or brewed beverages in a manner approved by the PLCB before malt or brewed beverages are shipped.
- Label boxes with the phrase "CONTAINS ALCOHOL: SIGNATURE OF PERSON 21 YEARS OF AGE OR OLDER REQUIRED FOR DELIVERY."
- Pay all taxes due on sales to the Department of Revenue (the amount of taxes shall be calculated as if the sales were in this Commonwealth at the locations where delivery was made).

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- Pay an annual renewal fee of \$250. [47 P.S. § 4-448(d)].

Any person who resells malt or brewed beverages obtained from a DBS licensee commits a second degree misdemeanor and is subject to a fine of \$4 per fluid ounce for each container of malt or brewed beverages found on the premises where the sale was made, in addition to other criminal penalties. [47 P.S. § 4-448(e)].

All malt or brewed beverages ordered under this section must be transported by a licensed transporter-for-hire. [47 P.S. § 4-448(i)].

Malt or brewed beverages sold by a DBS license holder will not be subject to the three-tier system, territorial rights, and brand registration requirements found in sections 431 and 445 of the Liquor Code. [47 P.S. § 4-448(j), (k)].

Distilleries

The Act expands what products distilleries can sell for on-premises consumption to include alcoholic cider produced by a PLCB-licensed limited winery and liquor produced by another PLCB-licensed distillery or a limited distillery. Sales of wine and malt or brewed beverages were already authorized by Act 39. Said products must be consumed on the distilleries' licensed premises. The combined sales of wine, liquor, and malt or brewed beverages produced by other manufacturers may not exceed 50% of the on-premises sales of the distillery's own sales of liquor for the preceding calendar year, or for the current year if the distillery was not operating for a full calendar year. [47 P.S. § 5-505.4(c)(1)].

Distributors

The Act allows a distributor to sell malt or brewed beverages in any package configuration to a non-licensee for off-premises consumption. These sales do not have to be in the manufacturer's original configuration and can be sold in refillable growlers that can be resealed. [47 P.S. §§ 1-102, 4-431(b)].

NOTE: The Act did not change the packaging rules for distributors' sales to licensees.

The Act also precludes a distributor from selling or delivering malt or brewed beverages to any licensee whose licensed premises is located within the designated geographical area granted to an importing distributor other than the importing distributor that sold the beer to the distributor. If the licensee purchasing the beer from the distributor holds multiple licenses or operates at more than one location, then the beer may not be consumed or sold at licensed premises located within the designated geographical area granted to an importing distributor other than the importing

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distributor that sold the beer to the distributor. A licensee accepting delivery and/or transferring malt or brewed beverages in violation of this provision shall be subject to a suspension of at least thirty days. [47 P.S. § 4-431(b)].

Exterior Entrances

So long as a licensee's hours of operation do not exceed the hours of operation for an unlicensed premises for which the PLCB has approved an interior connection, the PLCB cannot require an exterior entrance to the licensed premises as a condition for approving a license or approving a renewal. [47 P.S. § 4-468(e)].

Importing Distributors

The Act allows an importing distributor to sell malt or brewed beverages in any package configuration to a non-licensee for off-premises consumption. These sales do not have to be in the manufacturer's original configuration and can be sold in refillable growlers that can be resealed. [47 P.S. §§ 1-102, 4-431(b)].

NOTE: While the Legislature used the term "distributor" in this section, in conferring with the legislative staffers, it is the intent of the Legislature to have the provision apply to both importing distributors and distributors. This would be consistent with how the term "distributor" is used in sections 471.1(g) and 472(d)(3) of the Liquor Code.

The Act did not change the packaging rules for importing distributors' sales to licensees.

Interlocking Business Prohibitions

Act 166 allows any officer, director, or stockholder of any hotel, restaurant, or club license to own land or buildings which are leased to a holder of an eating place retail dispenser license, a distillery license, or a limited distillery license. [47 P.S. 4-411(e)].

The Act also expands upon the current exception for ownership of 5% or less of a restaurant or eating place retail dispenser license, by allowing a 10% or less ownership of a retail license (i.e. restaurant, eating place retail dispenser, and hotel). [47 P.S. 4-411(e)].

Limited Distilleries

The Act expands what products limited distilleries can sell for on-premises consumption to include alcoholic cider produced by a PLCB-licensed limited winery and liquor produced by another PLCB-licensed limited distillery or distillery. Sales of wine and malt or brewed

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beverages were already authorized by Act 39. Said products must be consumed on the limited distilleries' licensed premises. The combined sales of wine, liquor, and malt or brewed beverages produced by other manufacturers may not exceed 50% of the on-premises sales of the limited distillery's own sales of liquor for the preceding calendar year, or for the current year if the limited distillery was not operating for a full calendar year. [47 P.S. § 5-505.4(b)(1)].

Limited Wineries

Act 166 allows limited wineries to produce and sell mead. The Act adds distributors and importing distributors to the list of entities to which a limited winery can sell its malt or brewed products. [47 P.S. § 5-505.2(a)]. Sales to distributors and importing distributors are limited to mead and alcoholic cider produced by the limited winery.

The Act authorizes limited wineries to sell wine and alcoholic cider produced by another limited winery for on-premises consumption. Sales of liquor and malt or brewed beverages were already authorized by Act 39. Said products are to be consumed on the limited winery's licensed premises. The combined sales of wine, liquor, and malt or brewed beverages produced by other manufacturers may not exceed 50% of the on-premises sales of the limited winery's own wine and alcoholic cider for the preceding calendar year, or for the current year if the limited winery was not operating for a full calendar year. [47 P.S. § 5-505.2(a)(6.1)].

Local Option

Act 166 allows the placement of local option ballot questions regarding the granting of liquor licenses to an airport authority in those municipalities that do not already allow the retail sale of liquor. [47 P.S. § 4-472].

Mead

Act 166 defines "mead" as an alcoholic beverage produced by fermenting a solution of at least 51% honey, water, and other agricultural products, containing no more than 8.5% alcohol by volume and marketed as malt or brewed beverages rather than wine. It can be sold in bottles, cases, kegs, cans, or other suitable containers, and it is considered to be a malt or brewed beverage. Mead may be produced by breweries or limited wineries. [47 P.S. §§ 1-102, 5-505.2(a)].

The PLCB may continue to sell the mead in its inventory until such mead inventory is depleted, but the PLCB may not purchase additional mead after January 17, 2017. This is because after January 17, 2107, mead will be categorized as a malt or beverage under the Liquor Code. [47 P.S. §§ 1-102, 3-305(j)].

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Mug Clubs

Act 39 allowed retail licensees and breweries to offer a mug club to their patrons. 47 P.S. § 4-493(24)(iii). Act 39 defined a “mug club” as a group organized by a retail licensee or a brewery whose members are entitled to discounted malt or brewed beverages. Membership in the mug club shall be by written application, and the licensee must maintain a written list of active members as part of its records. [47 P.S. § 1-102].

Act 166 amends the definition of a mug club to remove the requirement that every member of a mug club be provided a mug or similar container to be used when purchasing alcohol, and it makes the mug club annual fee and renewal fee optional at the discretion of the licensee. [47 P.S. § 1-102].

Public Venues

Act 166 amends the definition of “zoo” to include accredited members of the Zoological Association of America. Further, zoos are now exempt from the permanent seating and square footage requirements that apply to most other public venue applicants. [47 P.S. § 1-102].

The Act also permits the sale of liquor at professional and amateur athletic events before, during, and after the event in the same manner as currently permitted for the sale of malt or brewed beverages. This means that sales of liquor, wine, and malt and brewed beverages may occur as long as they are served in shatterproof containers. [47 P.S. § 4-412(f)(2)].

Special Liquor Orders

Act 166 removes the requirement that an SLO order be for two or more bottles. A supplier of an SLO may not refuse an order from a customer placing an order for one bottle of an item, but the supplier can assess a surcharge if the supplier otherwise requires a minimum quantity purchase. [47 P.S. § 3-305(a)].

Special Occasion Permits

Act 166 adds the following eligible entities:

- a nonprofit organization located in a city of the second class and incorporated as a non-profit in 1982 that offers adult education and family literacy;
- a nonprofit organization located in a city of the third class and county of the sixth class whose purpose is primary and secondary education and educational ministry of the diocese of Erie; and

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- a nonprofit organization located in a county of the fourth class that had a population between 142,000 and 144,000 based on the 2010 decennial census and provides rewards for information that leads to the arrest of individuals that may have committed a crime. [47 P.S. § 1-102].

Sunday Sales

Act 166 permits restaurant, hotel, municipal golf course restaurant liquor, and privately-owned public golf course licensees to begin selling alcohol on Sundays at 9:00 a.m. instead of 11:00 a.m. The requirement that a licensee must offer a meal beginning at 9:00 a.m. is removed. [47 P.S. § 4-406(a)(3)].

NOTE: Holders of eating place retail dispenser licensees are still subject to the meal requirement.

Trans-shipping of Malt or Brewed Beverages

Act 166 precludes a distributor from selling or delivering malt or brewed beverages to any licensee whose licensed premises is located within the designated geographical area granted to an importing distributor other than the importing distributor that sold the beer to the distributor. If the licensee purchasing the beer from the distributor holds multiple licenses or operates at more than one location, then the beer may not be consumed or sold at licensed premises located within the designated geographical area granted to an importing distributor other than the importing distributor that sold the beer to the distributor. A licensee accepting delivery and/or transferring malt or brewed beverages in violation of this provision shall be subject to a suspension of at least thirty days. [47 P.S. § 4-431(b)].

Wine and Spirits Auction Permits

Act 166 replaces “wine auction” permits with “wine and spirits auction” permits. [47 P.S. § 4-408.12].

Act 166 expands the entities that qualify for a wine and spirits auction permit by adding two more: a nationally-recognized community-based health organization committed to funding Type 1 diabetes research and a nationally-recognized community-based health organization which has been in existence for at least twenty years and is committed to fighting cancer. [47 P.S. § 4-408.12(a)].

Wine Expanded Permits

Act 166 clarifies language from Act 39 regarding wine expanded permits. The Act now specifies that the holders of such permits must sell wine-to-go through a register at “which malt or brewed beverages and restaurant foods sales are made on the licensed premises.” Also, permit holders need to have a RAMP-trained cashier at the register when patrons are on the licensed premises. [47 P.S. § 4-415(a)(9)].

The Act also clarifies that the annual renewal fee for a wine expanded permit is equal to 2% of the total cost of wine purchased from the PLCB for off-premises consumption. [47 P.S. § 4-415(b)(2)].

Lastly, the Act replaces the provision that allowed a wine expanded permit holder to request a refund of sales tax paid to the Board from the Pennsylvania Department of Revenue, with a credit for sales tax paid to the Board. The Act eliminates the need to provide the original receipts to receive the credit. [47 P.S. § 4-415(e)(3), (4)].

Additional Changes Impacting Board Operations

Annual Reporting

Act 166 requires the PLCB to provide annual reports to the House Liquor Control and Appropriations Committees, as well as the Senate and Law and Justice and Appropriations Committees, summarizing the number of DBS licenses issued and the quantity of malt or brewed beverages sold under the Direct Malt or Brewed Beverage Shipper section of the Liquor Code. [47 P.S. § 4-448(h)].

Consumer Purchasing

Act 166 specifies that names and addresses of individual consumers who participate in the PLCB’s customer relations management program (CRM), or who purchase products from the PLCB, shall not be sold or otherwise made available to the public under any circumstances. This prohibition includes requests filed under Pennsylvania’s Right-to-Know Law. [47 P.S. § 2-207(m)(2)].

State Stores Fund

Act 166 mandates that all moneys collected for casino liquor licenses (section 416), conversions of an eating place retail dispenser to a restaurant liquor license (section 432(h)), and auctioning of expired restaurant liquor licenses (section 470.3) shall be transferred from the State Stores Fund to the General Fund on a quarterly basis. [47 P.S. § 8-802(h)].

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Milford Township

From: Milford Township [milfrdtp@ptd.net]
Sent: Monday, September 28, 2020 9:27 AM
To: 'Spatz, Mark'
Cc: 'Penney Luhrs (dpluhrs@yahoo.com)'; 'Gary Williams (williamsgarym@outlook.com)'; 'Rachel Hendricks'; 'Mike Mrozinski'; 'Robert DiLorenzo'; 'ray@rar.bz'; 'Patrick McCarthy'; 'peggymanuel@gmail.com'; 'Lynette Huffman'; 'Anthony J. Magnotta, Esq'
Subject: Time Extension for Adopting the Proposed Act 537 Plan
Attachments: 360123140818_0001.pdf

Mr. Spatz,

Please consider the attached letter regarding the time extension for adopting the proposed Act 537 Plan.

Thanks,

Shahana Shamim
Secretary/Treasurer
Milford Township
Pike County
Phone: 570 296 5540

P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Website: www.milfordtownshippike.com

MILFORD TOWNSHIP

September 28, 2020

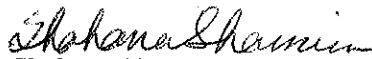
Mark Spatz
Project Manager
Herbert, Rowland & Grubic, Inc.

Subject: Time Extension for Adopting the Proposed Act 537 Plan

Dear Mr. Spatz,

The Milford Township Board of Supervisors hereby officially notifies you that it has extended the time period for the Township's Planning Commission to submit comments to them, and to you, on the proposed regional Act 537 plan, by 60 days. At this time, HRG representatives are not requested to participate in any upcoming meetings of the Planning Commission or the Board of Supervisors but we will follow up accordingly at a later date.

Best Regards,



Shahana Shamim
Secretary/Treasurer
Milford Township
Pike County

cc: Anthony Magnotta, Esq.

Robert DiLorenzo, Chair, Milford Township Planning Commission

Michael Mrozinski, Pike County Planning Commission

Milford Township

From: Joseph Dooley [joseph.dooley@milfordpa.org]
Sent: Tuesday, September 29, 2020 4:02 PM
To: Rachel Hendricks; Frank Tarquinio
Cc: penney luhrs; Gary Williams; Milford Township; Karen Kleist; George Fluhr
Subject: RE: tweaked letter for legislators

BBC News: Jet suit trial for Great North Air Ambulance paramedics:

<https://www.bbc.com/news/av/uk-england-54341378>

If the County funds our ambulance service the first thing I want is one of these. See link above. 😊

Best regards,
Joe

Joseph P. Dooley, CPA
Milford Borough Council

From: Rachel Hendricks <ravfhendricks@gmail.com>
Sent: Tuesday, September 22, 2020 11:32 AM
To: Frank Tarquinio <frank.tarquinio@milfordpa.org>
Cc: Joseph Dooley <joseph.dooley@milfordpa.org>; penney luhrs <dpluhrs@yahoo.com>; Gary Williams <williamsgarym@outlook.com>; Milford Township <milfrdtp@ptd.net>; Karen Kleist <dingman@ptd.net>; George Fluhr <gflawn@ptd.net>
Subject: Re: tweaked letter for legislators

Sounds good.

On Tue, Sep 22, 2020, 9:02 AM Frank Tarquinio <frank.tarquinio@milfordpa.org> wrote:

Rachel, am fine with your letter as well but I think we need to add a sentence acknowledging the 1274 (she is a sponsor of it and there is a belief that this is THE solution). I think if we don't mention we are aware of it, we will not get adequate attention. if we added " while we aware and grateful for the pending legislation 1274, we collectively feel the issues involved are much broader and need an in-person meeting." I don't care about the wordsmith, I trust you and I am not proposing a meeting on the 1274 but we need to acknowledge it and our belief in its limitations, thanks for doing this

From: Frank Tarquinio <frank.tarquinio@milfordpa.org>
Sent: Monday, September 21, 2020 3:37 PM
To: Rachel Hendricks <ravfhendricks@gmail.com>
Cc: Joseph Dooley <joseph.dooley@milfordpa.org>; penney luhrs <dpluhrs@yahoo.com>; Gary Williams <williamsgarym@outlook.com>; Milford Township <milfrdtp@ptd.net>; Karen Kleist <dingman@ptd.net>; George Fluhr <gflawn@ptd.net>
Subject: Re: tweaked letter for legislators

Here is one I tweaked to focus on the 1274 bill since that is already in progress as their response

From: Rachel Hendricks <ravfhendricks@gmail.com>

Sent: Monday, September 21, 2020 12:05 PM

To: Frank Tarquinio <frank.tarquinio@milfordpa.org>

Cc: Joseph Dooley <joseph.dooley@milfordpa.org>; penney luhrs <dpluhrs@yahoo.com>; Gary Williams <williamsgarym@outlook.com>; Milford Township <milfrdtp@ptd.net>; Karen Kleist <dingman@ptd.net>; George Fluhr <gflawn@ptd.net>

Subject: Re: tweaked letter for legislators

The letter that was circulated last week did not specifically reference the legislation. Is there a newer version on your end? If so, please forward it to me. Thank you.

Best Regards, Rachel Hendricks

On Mon, Sep 21, 2020, 9:40 AM Frank Tarquinio <frank.tarquinio@milfordpa.org> wrote:

The senate meetings on bill 1274 that Lisa and the commissioners were part of already recognized the need and urgency for EMS services at the county level, and this committee that includes Lisa is holding hearings on this the next week. The county is sending out some info from CAPP testimony, the document I sent before was the borough's input into it. The state's recognition and answer is in bill 1274 so I think to get their attention our letter should rather focus on our input into the bill since they believe the bill as is will answer the need and we need to motivate them to attend a meeting. I attached one that indicates our concern to discuss the bill's content, that might give more weight to their meeting with us.

From: Rachel Hendricks <ravfhendricks@gmail.com>

Sent: Sunday, September 20, 2020 4:55 PM

To: Joseph Dooley <joseph.dooley@milfordpa.org>; Frank Tarquinio <frank.tarquinio@milfordpa.org>; penney luhrs <dpluhrs@yahoo.com>; Gary Williams <williamsgarym@outlook.com>; Milford Township <milfrdtp@ptd.net>; Karen Kleist <dingman@ptd.net>; George Fluhr <gflawn@ptd.net>

Subject: tweaked letter for legislators

At the EMS meeting, we talked about the letter to the legislators and I asked about making some changes. I made some modifications and attach the revised version for consideration and additional changes.

Thank you.

Best Regards, Rachel Hendricks

--
Rachel Hendricks
845-820-1873

Milford Township

From: Milford Township [milfrdtp@ptd.net]
Sent: Tuesday, September 29, 2020 11:18 AM
To: 'Penney Luhrs (dpluhrs@yahoo.com)'; 'Gary Williams (williamsgarym@outlook.com)'; 'Rachel Hendricks'; 'Robert DiLorenzo'; 'Patrick McCarthy'; 'ray@rar.bz'; 'peggyemanuel@gmail.com'; 'Lynette Huffman'; 'Anthony J. Magnotta, Esq'; 'Shawn Bolles'
Subject: Conditional Use Hearing - Light Up the Spectrum
Attachments: Light Up the Spectrum Conditional Use Hearing.pdf

Dear Supervisors,

Please consider the attached letter regarding the conditional use hearing for Light Up the Spectrum.

Thanks,

Shahana Shamim
Secretary
Milford Township Planning Board
Pike County

P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Website: www.milfordtownshippike.com

MILFORD TOWNSHIP

Penney A. Luhrs
Gary M. Williams
Rachel A. Hendricks
Milford Township Board of Supervisors
560 Rt 6 & 209
Milford, PA 18337

Subject: Waiving the Fee for the Conditional Use Application for Light Up the Spectrum (Private Recreational Facility) at 510 Rt. 6 & 209, Milford, PA 18337

Dear Supervisors Luhrs, Williams, and Hendricks,

In the last Planning Board meeting, held on September 22, 2020, Members voted to deny Ms. Natasha Ferousis' conditional use application for Light Up the Spectrum, which would be a private recreational facility, for the following two reasons:

1. The applicant's narratives did not cover the Conditional Use Requirement, which is outlined in sections 608.1- 608.4 of the Zoning Ordinance, and what she had recently submitted was just an updated version of what she had submitted for the previous Planning Board meeting, which was held on August 25, 2020.
2. This hearing could not be extended to the next meeting, as the application would reach the 60-day time limit by the Thursday of the same week, and the applicant was not present either to give her consent for the extension, and hence denying the application was the Board's only option.

Members are respectfully requesting you to waive the conditional Use application fee, which she had paid, if she reapplies again right away.

Thanks,



Shahana Shamim

Secretary

Milford Township Planning Board
Pike County

for

MILFORD TOWNSHIP SUPERVISORS
Penney Luhrs, Gary Williams & Rachel Hendricks

Milford Township

From: Milford Township [milfrdtp@ptd.net]
Sent: Tuesday, September 29, 2020 11:00 AM
To: 'lightupthespectrum@gmail.com'
Cc: 'Robert DiLorenzo'; 'Patrick McCarthy'; 'ray@rar.bz'; 'peggyemanuel@gmail.com'; 'Lynette Huffman'; 'Anthony J. Magnotta, Esq'; 'Penney Luhrs (dpluhrs@yahoo.com)'; 'Gary Williams (williamsgarym@outlook.com)'; 'Rachel Hendricks'
Subject: Conditional Use Hearing for Light Up the spectrum
Attachments: Proposal for conditional use_ Milford Twp... Light Up the Spectrum-Inclusion Center LLC.pdf; 360124154344_0001.pdf; Zoning Ordinance 608.1 - 606.4.pdf

Good Morning Ms. Ferosus,

Please consider the attached letter regarding your Conditional Use Application.

Thanks,

Shahana Shamim
Secretary
Milford Township Planning Board
Pike County

From: Natasha Ferosus [<mailto:lightupthespectrum@gmail.com>]
Sent: Sunday, September 06, 2020 10:23 AM
To: Milford Township
Subject: Re: Updated Agenda for Planning Board meeting 7-28-2020

Good morning,

I have attached a copy of the proposal for Light Up the Spectrum Inclusion Center- LLC. Please let me know if you need any additional information from me...

Thank you for your patience,

MILFORD TOWNSHIP

Natasha Ferousis
Light Up the Spectrum Private Recreational Facility
510 Rt 6 & 209
Milford, PA 18337

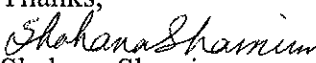
Subject: Conditional Use Application for Light Up the Spectrum (Private Recreational Facility)

Dear Ms. Ferousis,

In the last Planning Board meeting, held on September 22, 2020, Members voted to deny your conditional use application for Light Up the Spectrum Private Recreational Center for the following two reasons:

1. The narrative that you provided on September 6, 2020 did not cover the Conditional Use Requirement, which is outlined in sections 608.1-608.4 of the Zoning Ordinance, and what you had recently submitted was just an updated version of what you had submitted for the previous Planning Board meeting, which was held on August 25, 2020.
2. This hearing could not be extended to the next meeting, as the application would reach the 60-day time limit by the coming Thursday, and you were not present either to give your consent for the extension, and hence denying the application was their only option.

Members are working on waiving the conditional Use application fee, which you had paid, if you reapply again right away.

Thanks,

Shahana Shamim
Secretary
Milford Township Planning Board
Pike County

for

MILFORD TOWNSHIP SUPERVISORS
Penney Luhrs, Gary Williams & Rachel Hendricks

Milford Township Zoning Ordinance

Township, the right to commence any action for enforcement pursuant to this section.

In case any building, structure or land is, or is proposed to be, erected, constructed, reconstructed, altered, converted, maintained or used in violation of any provisions of this Ordinance, the Board of Supervisors or, with the approval of the Board of Supervisors, an officer of the municipality, or any aggrieved owner or tenant of real property who shows that his property or person will be substantially affected by the alleged violation, in addition to other remedies, may institute (in the name of the Township) any appropriate action or proceeding to prevent, restrain, correct or abate such building, structure or land, or to prevent, in or about such premises, any act, conduct, business or use constituting a violation. When any such action is instituted by a landowner or tenant, notice of that action shall be served upon the Township at least thirty (30) days prior to the time the action is begun by serving a copy of the complaint on the Board of Supervisors. No such action may be maintained until such notice has been given.

608 Conditional Uses

608.1 Procedure

Uses specified as conditional uses shall be permitted only after review and approval pursuant to the express standards as provided for specific conditional uses in this Ordinance and in Section 608.3; and as required by the Pennsylvania Municipalities Planning Code.

Upon determining that an application for a specific use may only be granted as a conditional use under the terms of this Ordinance, the Zoning Officer shall forward a copy of said application, along with the required supporting data, to the Township Planning Commission. The Planning Commission shall review the application within thirty (30) days following its next regular meeting, and may hold a public hearing pursuant to public notice to receive comment on the proposed use.

The Planning Commission shall report its findings, together with a recommendation indicating whether the criteria listed above and any applicable performance standards have been satisfied. Upon receipt of the conditional use application and the recommendation of the Planning Commission, the Township Board of Supervisors shall conduct a public hearing pursuant to public notice and shall grant or deny the application. If the application is granted, the Board of Supervisors shall attach such reasonable conditions and safeguards as the Board deems necessary to protect the public health, safety and welfare and implement the purposes of this Ordinance; and shall direct the Zoning Officer, in writing, to issue a permit for the same. If the application is denied, the applicant shall be notified within five (5) days of the action in person or by certified mail; such notice including reasons for denial.

608.2 Reserved

608.3 Expansions and Additions to Conditional Uses

Any expansion of or addition to a use or structure classified as a "Conditional Use" shall also be considered a Conditional Use unless the expansion or addition shall qualify as an Accessory Use or still meet the Minor Impact Use definition when considered together with previous property improvements.

608.4 Standards and Criteria

The standards and criteria applied to conditional uses are intended to ensure that the proposed use will be in harmony with the purposes, goals, objectives and standards of this Ordinance and other ordinances of Milford Township. In addition to all the applicable standards provided in this Ordinance for specific conditional uses, the following standards and criteria shall be applied in the review of applications for conditional uses.

- A. There shall be a community need for the proposed use at the proposed location. Need shall be assessed in light of existing and proposed use of a similar nature in the area and an objective to provide or maintain a proper mix of uses within the Township and, more specifically, that portion of the Township in the immediate area of the proposed use. The proposed use in the proposed location shall not result in either a detrimental over-concentration of a particular use within the Township or within the immediate area. The location chosen shall not be one demonstratively better suited or likely to be needed for uses which are permitted as a matter of right in the District. The proposal shall also be evaluated as to the degree to which the proposed location may be particularly suitable or unsuitable for the proposed use in light of other potential sites in the immediate area including those which might exist in adjacent communities.

Milford Township Zoning Ordinance

- B. The proposed use at the proposed location shall not result in a substantial or undue adverse effect on adjacent property, the character of the neighborhood, traffic conditions, parking, public improvements, public sites or rights-of-way, adjacent property values, or other matters affecting the public health, safety, and general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of this Ordinance, or any other plan, program, map or ordinance of the Township or other government agency having jurisdiction to guide growth and development.
- C. The proposed use shall not impose an undue burden on any of the improvements, facilities, utilities, and services of the Township, whether such services are provided by the Township or some other entity. The applicant shall be wholly responsible for providing such improvements, facilities, utilities, or services as may be required to adequately serve the proposed use when the same are not available or are inadequate to serve the proposed use in the proposed location. As part of the application and as a condition of approval of the proposed use the applicant shall be responsible for establishing ability, willingness and binding commitment to provide such improvements, facilities, utilities and services in sufficient time and in a manner consistent with this and other ordinances of the Township. The permit approval shall be so conditioned.
- D. In reviewing an application, the following additional factors shall be considered:
1. Location, arrangement, size, design and general site compatibility of buildings, lighting and signs.
 2. Adequacy and arrangement of vehicular traffic access and circulation, including intersections, road widths, pavement surfaces, dividers and traffic controls.
 3. Location, arrangement, appearance and sufficiency of off-street parking and loading.
 4. Adequacy and arrangement of pedestrian traffic access and circulation, walkway structures, control of intersections with vehicular traffic and overall pedestrian convenience.
 5. Adequacy of stormwater and drainage facilities. Stormwater leaving any site shall not exceed predevelopment levels and shall otherwise comply with Sections 407.13 and 414.2 of this Ordinance and Sections 605 and 606 of the Milford Township Subdivision and Land Development Ordinance.
 6. Adequacy of water supply and sewage disposal facilities.
 7. Adequacy, type and arrangement of trees, shrubs and other landscaping constituting a visual and/or noise buffer between the applicant's and adjoining lands, including the maximum retention of existing vegetation.
 8. Adequacy of fire lanes and other emergency zones and the provision of fire hydrants.
 9. Special attention to the adequacy and impact of structures, roadways and landscaping in areas with susceptibility to ponding, flooding and/or erosion.
- F. No application shall be approved unless it is found that, in addition to complying with each of the standards enumerated above, any of the applicable standards contained in this Ordinance shall be met. In instances where the supplemental standards contained herein do not adequately protect the general health, safety and welfare of parties affected, all conditions necessary to protect the general health, safety and welfare shall be imposed as conditions of approval. Conditions which might be imposed shall include (but not be limited to) provisions for additional parking, traffic control, submission of landscaping plans for screening, setbacks, special measures addressing sales period activities, hours of operation, environmental controls and other measures which mitigate any potential adverse impact the use may have on adjoining uses. The applicant shall supply evidence regarding compliance with the express standards and criteria contained herein; and data or evidence may be accepted from protestants. Such evidence shall be evaluated relative to the injurious impact on the health, safety and welfare of the Township; and the proposed use shall be

Milford Township Zoning Ordinance

609 approved with appropriate conditions or denied based on said evaluation.
Zoning Hearing Board

609.1 Jurisdiction

The Township Board of Supervisors shall appoint a Zoning Hearing Board, which shall have the number of members of such powers and authority as set forth in Article IX of the Pennsylvania Municipalities Planning Code as enacted or hereafter amended. The Zoning Hearing Board shall have exclusive jurisdiction to hear and render final adjudications in the following matters:

- A. Substantive challenges to the validity of any land use ordinance, except those brought before the governing body pursuant to sections 609.1 (Curative Amendments) and 916.1(a) (2) (Ordinance Validity) of the Pennsylvania Municipalities Planning Code.
- B. Challenges to the validity of a land use ordinance raising procedural questions or alleged defects in the process of enactment or adoption which challenges shall be raised by an appeal taken within 30 days after the effective date of said ordinance. Where the ordinance appealed from is the initial zoning ordinance of the municipality and a zoning hearing board has not been previously established, the appeal raising procedural questions shall be taken directly to court.
- C. Appeals from the determination of the Zoning Officer, including, but not limited to, the granting or denial of any permit, or failure to act on the application therefor, the issuance of any cease and desist order or the registration or refusal to register any nonconforming use, structure or lot.
- D. Applications for variances from the terms of the Zoning Ordinance pursuant to Section 910.2 of the Pennsylvania Municipalities Planning Code.
- E. Reserved.
- F. Appeals from the Zoning Officer's determination under Section 916.2 (Preliminary Opinion) of the Pennsylvania Municipalities Planning Code.
- G. Appeals from the determination of the Zoning Officer or municipal engineer in the administration of any land use ordinance or provision thereof with reference to sedimentation and erosion control and storm water management insofar as the same relate to development not involving Subdivision and Land Development applications.

The Zoning Hearing Board shall not, under any circumstances, have the authority to order any specific change in or amendment to the Zoning Map or to allow any use of property substantially different from those permitted under the Schedule of Use Regulations for the particular district.

In all its actions, the Zoning Hearing Board shall follow procedures as provided in the Pennsylvania Municipalities Planning Code.

609.2 Zoning Hearing Board Applications

Application to the Zoning Hearing Board shall be made in writing to the Chairman of the Zoning Hearing Board and shall state:

- A. The name and address of the applicant.
- B. The name and address of the owner of the real estate to be affected by such proposed exception, or variance.
- C. A brief description and location of real estate to be affected by such proposed change.
- D. A statement of the present zoning classification of the real estate in question, the improvements thereon, and the present use thereof.
- E. A statement of the section of this Ordinance under which the application is being requested and the

Milford Township Zoning Ordinance

- reasons why it should be granted.
- F. Any reasonably accurate description of the present improvements, and the additions intended to be made under this application, indicating the size of such proposed improvements, material, and general construction thereof. In addition, there shall be attached a plot plan of the real estate to be affected, as required to accompany applications for building permits, indicating the location and size of the lot, and size of improvements now erected, and proposed to be erected thereon.
- G. Any other information the applicant deems appropriate.

If the Zoning Hearing Board finds the appeal or request outside its scope of jurisdiction, it shall return the application for the same to the Zoning Officer for proper processing. Zoning Hearing Board matters shall otherwise be processed in conformance with the requirements of the Pennsylvania Municipalities Planning Code.

609.3 Variances

The Zoning Hearing Board shall have the right to authorize such variances from this Ordinance as are permitted under Section 910.2 of the Pennsylvania Municipalities Planning Code. The Board may grant a variance provided the following findings are made where relevant in a given case:

- A. That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that the unnecessary hardship is due to such conditions, and not the circumstances or conditions generally created by the provisions of the Zoning Ordinance in the neighborhood or district in which the property is located;
- B. That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the Zoning Ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property.
- C. That such unnecessary hardship has not been created by the applicant.
- D. That the variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, not substantially or permanently impair the appropriate use or development of adjacent property, not to be detrimental to the public welfare; and
- E. That the variance, if authorized, will represent the minimum variance that would, in fact, afford relief and will represent the least modification possible of the regulation in issue.

In granting any variance, the Board may attach such reasonable conditions and safeguards as it may deem necessary to implement the purposes of Article VI and the Zoning Ordinance.

This authority shall not include the right to grant a use variance that would, in fact, alter the Zoning Map and thus constitute a rezoning.

610 Appeals to Court and other Administrative Proceedings

Appeals to court and other administrative proceedings shall be governed by Article X-A and Article IX of the Pennsylvania Municipalities Planning Code, respectively.

611 Amendments

The Township Supervisors may amend the Zoning Ordinance by complying with the requirements set forth in Article VI of the Pennsylvania Municipalities Planning Code.

A landowner who desires to challenge on substantive grounds the validity of an ordinance or map or any provision thereof, which prohibits or restricts the use or development of land in which he has an interest may submit a curative amendment to the governing body with a written request that his challenge and proposed amendment be heard and decided on as provided in Sections 609.1 and 916.1 of the Pennsylvania Municipalities Planning Code.

Milford Township

From: Dept of the Auditor General Bureau of Fire Audits
[Dept_of_the_Auditor_General_Bureau_of_Fire_Audits@paauditor.gov]
Sent: Tuesday, September 29, 2020 12:54 PM
To: 'ericpassaro1@gmail.com'
Cc: 'govcorresp@pa.gov'; 'dave@pikecountyinsurance.com'; 'Terri_christensen12@yahoo.com';
michael_newmark@yahoo.com; 'dingman@ptd.net'; 'pahlstrand@milfordboro.org';
'milfrdtp@ptd.net'
Subject: Milford Volunteer Firemen's Relief Association for the period January 1, 2018 to December 31, 2019
Attachments: FirMilfordPike092920.pdf

We are attaching an electronic copy of the compliance audit report of the Milford Volunteer Firemen's Relief Association for the period January 1, 2018 to December 31, 2019.

This audit report contains the following findings:

Finding No. — Failure To Maintain Minutes Of Meetings
1

Finding No. — Failure To Disclose Related Party Transactions
2

It is our opinion that this audit report is a public record which must be available for examination by all interested citizens as well as members of the relief association. The contents of this audit report may be released to the appropriate news media in the near future in line with the policy of this department to make a full disclosure to the taxpayers of the manner in which public funds of the Commonwealth are being spent.

If you have any questions or comments concerning this report, please do not hesitate to contact this office at the contact information provided below. **However, please do not reply to this e-mail.**

Department of the Auditor General
Bureau of Fire Relief Audits
Room 327 Finance Building
Harrisburg, PA 17120-0018
717-787-1308

COMPLIANCE AUDIT

Milford Volunteer Firemen's Relief Association Pike County, Pennsylvania For the Period January 1, 2018 to December 31, 2019

September 2020



Commonwealth of Pennsylvania
Department of the Auditor General
Eugene A. DePasquale • Auditor General



Commonwealth of Pennsylvania
Department of the Auditor General
Harrisburg, PA 17120-0018
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www.PaAuditor.gov

EUGENE A. DePASQUALE
AUDITOR GENERAL

Mr. Eric Passaro, President
Milford Volunteer Firemen's
Relief Association
Pike County

We have conducted a compliance audit of the Milford Volunteer Firemen's Relief Association (relief association) pursuant to authority derived from Article VIII, Section 10 of the Constitution of the Commonwealth of Pennsylvania, Section 403 of The Fiscal Code, Act of April 9, 1929, (P.L. 343, No. 176), and mandated by the Volunteer Firefighters' Relief Association Act, as consolidated by the Act of November 23, 2010 (P.L. 1181, No. 118), at 35 Pa.C.S. § 7411 *et seq.*, for the period January 1, 2018 to December 31, 2019.

The objectives of the audit were:

1. To determine if the relief association took appropriate corrective action to address the finding contained in our prior audit report.
2. To determine if the relief association complied with applicable state laws, contracts, bylaws, and administrative procedures as they relate to the receipt of state aid and the expenditure of relief association funds.

Our audit was limited to the areas related to the objectives identified above and was not, nor was it required to be, conducted in accordance with Government Auditing Standards issued by the Comptroller General of the United States.

Relief association officers are responsible for establishing and maintaining effective internal controls to provide reasonable assurance that the relief association's administration of state aid and accumulated relief funds complies with applicable state laws, contracts, bylaws, and administrative procedures, including the safeguarding of assets. Relief association officers are responsible for complying with applicable state laws, contracts, bylaws, and administrative procedures. It is our responsibility to perform procedures to obtain sufficient, appropriate evidence to the extent necessary to satisfy the audit objectives. We believe that our audit provides a reasonable basis for our conclusions.

We were not able to obtain an independent confirmation of the cash balance and a portion of the investment balance directly from the financial institution. Therefore, while the relief association provided bank and investment statements that indicated that, as of December 31, 2019, the relief association had a cash balance of \$126,913 and an investment balance with a fair value of \$172,898, we were not able to verify the cash balance and a portion of the investment balance.

Based on our audit procedures, we conclude that, except for the effects, if any, of the matter described in the preceding paragraph, for the period January 1, 2018 to December 31, 2019:

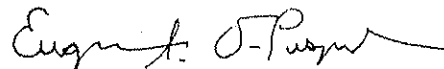
- The relief association took appropriate corrective action to address the finding contained in our prior audit report.
- The relief association, in all significant respects, complied with applicable state laws, contracts, bylaws, and administrative procedures as they relate to the receipt of state aid and the expenditure of relief association funds, except as noted in the findings listed below and discussed later in this report.

Finding No. 1 – Failure To Maintain Minutes Of Meetings

Finding No. 2 – Failure To Disclose Related Party Transactions

The contents of this report were discussed with the management of the relief association and, where appropriate, their responses have been included in the report. We would like to thank the relief association officials for the cooperation extended to us during the conduct of the audit.

September 16, 2020



EUGENE A. DEPASQUALE
Auditor General

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BACKGROUND

Pursuant to Article VIII, Section 10 of the Constitution of the Commonwealth of Pennsylvania, Section 403 of The Fiscal Code, Act of April 9, 1929, (P.L. 343, No. 176), and the Volunteer Firefighters' Relief Association Act, as consolidated by the Act of November 23, 2010, (P.L. 1181, No. 118), at 35 Pa.C.S. § 7411 *et seq.*, the Department of the Auditor General's duty is to audit the accounts and records of every volunteer firefighters' relief association to determine that funds received under the Foreign Fire Insurance Tax Distribution Law, Act of December 18, 1984, (P.L. 1005, No. 205), as amended, 53 P.S. § 895.701 *et seq.* (commonly referred to as Act 205), are properly expended.

The relief association is a charitable organization that was formed primarily to afford financial protection to volunteer firefighters and to encourage individuals to participate in volunteer fire service.

Act 118 governs the overall operation of volunteer firefighters' relief associations. Relief association bylaws define the specific operational procedures by which relief associations conduct business. To fulfill its primary purpose, Act 118 authorizes specific types of expenditures and prescribes appropriate volunteer firefighters' relief association investment options. Within the parameters established by Act 118, it is the responsibility of relief associations to choose investments in a proper and prudent manner.

Volunteer firefighters' relief associations receive public tax monies, and the association officers therefore have a responsibility to the public to conduct the association's financial affairs in a businesslike manner and to maintain sufficient financial records to support the propriety of all association transactions. Volunteer firefighters' relief association officers are also responsible for ensuring that the association operates in accordance with applicable state laws, contracts, bylaws and administrative procedures.

Act 205 sets forth the computation of the Foreign Fire Insurance Tax Distribution paid to each applicable municipality throughout the Commonwealth of Pennsylvania. The amount of the distribution is based upon the population of each municipality and the market value of real estate within the municipality. Upon receipt of this distribution, the municipality must allocate the funds to the volunteer firefighters' relief association of the fire service organization or fire service organizations that is or are recognized as providing the service to the municipality.

The relief association was allocated state aid from the following municipalities:

<u>Municipality</u>	<u>County</u>	<u>2018</u>	<u>2019</u>
Dingman Township	Pike	\$20,530	\$21,812
Milford Borough	Pike	\$ 7,641	\$ 8,084
Milford Township	Pike	\$10,897	\$11,713

BACKGROUND – (Continued)

Based on the relief association's records, its total cash and investments as of December 31, 2019 were \$299,811, as illustrated below:

Cash	\$ 126,913
Fair Value of Investments	<u>172,898</u>
Total Cash and Investments	<u>\$ 299,811</u>

Based on the relief association's records, its total expenditures for the period January 1, 2018 to December 31, 2019 were \$129,202, as noted below. The accuracy of these expenditures was evaluated as part of the Department's audit to conclude on the relief association's compliance with applicable state laws, contracts, bylaws, and administrative procedures as they relate to the receipt of state aid and the expenditure of relief association funds.¹ **The scope of the Department's audit does not include the issuance of an opinion on the accuracy of these amounts.**

Expenditures:

Benefit Services:	
Insurance premiums	\$ 7,995
Relief benefits	<u>1,700</u>
Total Benefit Services	<u>\$ 9,695</u>
Fire Services:	
Equipment purchased	\$ 28,153
Equipment maintenance	27,673
Training expenses	<u>581</u>
Total Fire Services	<u>\$ 56,407</u>
Administrative Services:	
Officer compensation	\$ 1,600
Other administrative expenses	1,300
Bond premiums	<u>200</u>
Total Administrative Services	<u>\$ 3,100</u>
Total Investments Purchased	<u>\$ 60,000</u>
Total Expenditures	<u>\$ 129,202</u>

¹ Accuracy was evaluated for a selection of transactions based on dollar amount, category, and/or random selection.

BACKGROUND – (Continued)

The volunteer firefighters' relief association and the affiliated fire service organization are separate, legal entities. The relief association is affiliated with the following fire service organization:

Milford Fire Department

MILFORD VOLUNTEER FIREMEN'S RELIEF ASSOCIATION
STATUS OF PRIOR FINDING

COMPLIANCE WITH PRIOR AUDIT FINDING AND RECOMMENDATION

The relief association has complied with the prior audit finding and recommendation, as follows:

- Failure To Maintain A Complete And Accurate Equipment Roster

By maintaining a cumulative inventory roster of all relief association owned equipment.

MILFORD VOLUNTEER FIREMEN'S RELIEF ASSOCIATION
FINDINGS AND RECOMMENDATIONS

Finding No. 1 – Failure To Maintain Minutes Of Meetings

Condition: The relief association did not maintain minutes of meetings for the entire year of 2018 and for the months of January, February and October of 2019 as required by Act 118 and the relief association's bylaws. In addition, the minutes of meetings were not signed by the recording officer.

Criteria: Section 7415(a) of Act 118 states, in part, that the relief association:

... must provide for taking and preserving minutes of all meetings and maintenance of such books of account as may be necessary and appropriate to afford a permanent record of its fiscal affairs.

In addition, the relief association's bylaws at Article II, Section 1 states, in part:

Regular meetings of this association shall be held on the first Tuesday of each month immediately following the regular meeting of the Milford Fire Department.

Furthermore, the relief association's bylaws at Article III, Section 3 states, in part:

Secretary: The secretary shall keep a true record of the proceedings of every meeting in the minutes. The minutes shall note authorization by the membership of all association financial transactions and all other pertinent business discussed at meetings.

Cause: Relief association officials were unable to locate the minutes of meetings for the year 2018 and, January and February of 2019. In addition, the relief association officials did not provide a reason for why the meeting minutes were not signed.

Effect: Without detailed minutes of meetings, evidence that relief association business was presented before the membership for approval does not exist.

Recommendation: We recommend that the relief association officials maintain a permanent record of all relief association meetings as required by Act 118 and the relief association's bylaws. The minutes should include an adequate record of all financial-related business conducted by the relief association and be signed by the recording officer. For further guidance, please refer to the Auditor General's publication, MANAGEMENT GUIDELINES FOR VOLUNTEER FIREFIGHTERS' RELIEF ASSOCIATIONS.

Management's Response: Relief association management agreed with the finding as presented at the audit exit conference and indicated they will take action to comply with the recommendation.

Auditor's Conclusion: Compliance will be subject to verification through our next audit.

MILFORD VOLUNTEER FIREMEN'S RELIEF ASSOCIATION
FINDINGS AND RECOMMENDATIONS

Finding No. 2 – Failure To Disclose Related Party Transactions

Condition: Relief association officials failed to disclose related party transactions to the relief association membership. The relief association did business with a local insurance agency that employs a relief association officer. During the current audit period, the relief association purchased \$121,093 from this vendor for insurance and an annuity.

A related party transaction occurs when the relief association does business with a vendor that employs or is owned by a relief association officer or a member of an officer's immediate family. Such a transaction may provide a less than arm's length financial benefit to such officer or member of such officer's immediate family through a commission or a profit from a sale.

Criteria: Best business practices dictate that all potential related party transactions should be disclosed to the membership and recorded in the minutes of relief association meetings. In addition, all officers and/or members involved with a business that is party to the related party transaction should abstain from all votes concerning such transactions.

Cause: Relief association officials indicated that they were unaware that related party transactions should be disclosed to the membership.

Effect: The failure to properly disclose related party transactions may create potential conflicts of interest which could result in the relief association being involved in less than arm's length financial transactions.

Recommendation: We recommend that the relief association officials take the actions necessary to eliminate the appearance of conflicts of interests. Actions should include, but are not limited to, written notification to the relief association membership for each related party transaction, and the abstention from decisions and voting rights by the relief association officials who are involved owners of businesses that have business dealings with the relief association. These actions should be documented in the relief association's minutes. Furthermore, the relief association officials should closely review all related party transactions to ensure that all transactions are at arm's length, i.e., the cost of the services rendered by the firm is competitive.

Management's Response: Relief association management agreed with the finding as presented at the audit exit conference and indicated they will take action to comply with the recommendation.

Auditor's Conclusion: Compliance will be subject to verification through our next audit.

MILFORD VOLUNTEER FIREMEN'S RELIEF ASSOCIATION
REPORT DISTRIBUTION LIST

This report was initially distributed to the following:

The Honorable Tom W. Wolf
Governor
Commonwealth of Pennsylvania

Milford Volunteer Firemen's Relief Association Governing Body:

Mr. Eric Passaro
President

Mr. David Ruby
Vice President

Ms. Terri Christensen
Secretary

Dr. Michael Newmark
Treasurer

The following municipalities allocated foreign fire insurance tax monies to this relief association and received a copy of this report:

Ms. Karen Kleist
Secretary
Dingman Township

Ms. Pamela Ahlstrand
Secretary
Milford Borough

Ms. Shahana Shamim
Secretary
Milford Township

MILFORD VOLUNTEER FIREMEN'S RELIEF ASSOCIATION
REPORT DISTRIBUTION LIST

This report is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: news@PaAuditor.gov.

Milford Township

From: Michele Long [mlong@pikepa.org]
Sent: Thursday, October 01, 2020 10:47 AM
Subject: Growing a Stronger Pike County - Workshop follow-up

Good morning,

On behalf of all of us, thank you for attending the September 18th and 25th *Growing A Stronger Pike County* virtual workshops. We hope you found it beneficial.

To provide you additional resources and find out how we can better assist you please take a few minutes to complete the following survey:

<https://www.surveymonkey.com/r/VRWSKFB>

If your municipality is considering updates to the Comprehensive Plan, Official Map, Zoning or SLDO Ordinances, there may be funding available to assist with those efforts. Here's a summary:

PA Department of Community and Economic Development. As Ted Ritsick explained at the webinar, while state funding has yet to be resolved as the budget advances, partnerships are key to securing planning funding through DCED. If you and neighboring municipalities are working together on a joint Comprehensive Plan, shared Zoning standards or other planning initiatives, give Ted a call for help getting started and potential funding sources.

Contact: Theodore J. Ritsick, MPS

Local Government Policy Specialist

Pennsylvania Department of Community and Economic Development

(717) 346-8134 | thritsick@pa.gov

Natural Lands. Due to support from the Delaware River Watershed Initiative, Natural Lands has several \$5,000 grants to offset the cost of using a private or county planning consultants to write Zoning and SLDO amendments that conserve natural areas and water quality. Eligible standards include natural resource overlays (slopes, streamside buffers, woodland protection); landscaping of commercial districts and conservation subdivision (cluster) updates. For more information contact Ann Hutchinson or Kate Raman at ahutchinson@natlands.org; or kraman@natlands.org.

Pike County Community Planning Office. This office is a resource for comprehensive planning assistance and can provide partial funding via the Scenic Rural Character Preservation Program. Staff can offer guidance, as well as examples of current municipal Comprehensive Plans. Under the Municipalities Planning Code, the county officially reviews Township and Borough Comprehensive Plans prior to their adoption to ensure consistency with the County's Comprehensive Plan. More information and examples can be found on the county website at www.pikepa.org/planning or by contacting the office at 570-296-3500.

Michele Long
Executive Director
Pike County Conservation District
556 Route 402
Hawley, PA 18428
(570)226-8220 (t) ext. 1332
(570)226-8222 (f)

www.pikeconservation.org

Sign up to receive our monthly newsletter!



Milford Township

From: Comptroller [Comptroller@paauditor.gov]
Sent: Friday, September 25, 2020 8:33 AM
To: milfrdtp@ptd.net
Subject: 2020 Pension State Aid Allocation Notification

TO: MILFORD TOWNSHIP (DCA # [REDACTED] VENDOR # [REDACTED])

**THIS E-MAIL IS BEING SENT ON BEHALF OF THE HONORABLE EUGENE A. DEPASQUALE,
PENNSYLVANIA AUDITOR GENERAL.**

MS SHAHANA SHAMIM, TREASURER
MILFORD TOWNSHIP
560 RT 6 209
MILFORD, PA 183370366

DEAR MS SHAMIM:

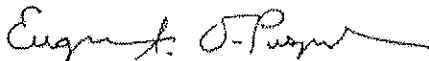
I am pleased to announce that the 2020 Commonwealth **GENERAL MUNICIPAL PENSION SYSTEM STATE AID** allocation is scheduled to be **direct deposited on September 29, 2020**, in the amount of \$4,752.19. The remittance advice document will be sent to you via US Mail.

This amount is calculated and issued in accordance with the Municipal Pension Plan Funding and Recovery Act (Act 205 of 1984). State Law prohibits use of these funds for any purpose other than to defray your municipality's police, paid firefighters and non-uniformed pension costs. Act 205 requires that the allocation be deposited in the pension plan(s) by the treasurer of your municipality within 30 days of receipt.

Your allocation of state aid has been computed using data from actuarial studies that your municipality submitted to the Municipal Pension Reporting Program and from the pension certification Form AG-385 that your municipality submitted to this department.

If you have any questions concerning your state aid allocation, please contact the Municipal Pensions and Fire Relief Programs Unit at comptroller@paauditor.gov or leave a message at 1-800-882-5073.

Sincerely,



Eugene A. DePasquale
Auditor General

The information contained in this message or transmission, including attachments, may be legally privileged, proprietary and/or confidential, or otherwise protected by law from disclosure. If you are not the intended recipient (or an employee or agent responsible for delivering this message to the intended recipient) reading, copying or distributing this message and any attachments is strictly prohibited. If you have received this communication in error, please notify me immediately by replying to the message and deleting it from your computer. Thank you.

11-11-11

11-11-11