

## Milford Township

---

**From:** Kovach, David [David.Kovach@drbc.gov]  
**Sent:** Thursday, August 20, 2020 3:32 PM  
**To:** Roberts, Matthew; Pindar, Chad; Henson, Kendria  
**Cc:** Spatz, Mark; Salmon, Cory; secretary@milfordboro.org; westfallsec@optonline.net; milfrdtp@ptd.net; Kelley Weber  
**Subject:** RE: Eastern Pike County Regional Act 537 Draft Plan Submission

I did thank you.

David Kovach, P.G.  
Project Review Manager  
Delaware River Basin Commission  
P.O. Box 7360  
25 Cosey Road  
West Trenton, NJ 08628-0360  
P: 609-477-7264  
David.kovach@drbc.gov

**From:** Roberts, Matthew <mroberts@hrq-inc.com>  
**Sent:** Thursday, August 20, 2020 3:31 PM  
**To:** Pindar, Chad <Chad.Pindar@drbc.gov>; Kovach, David <David.Kovach@drbc.gov>; Henson, Kendria <Kendria.Henson@drbc.gov>  
**Cc:** Spatz, Mark <mspatz@hrq-inc.com>; Salmon, Cory <csalmon@hrq-inc.com>; secretary@milfordboro.org; westfallsec@optonline.net; milfrdtp@ptd.net; Kelley Weber <kweber@matamorasborough.com>  
**Subject:** [EXTERNAL] RE: Eastern Pike County Regional Act 537 Draft Plan Submission

Dear Mr. Kovach,

I just wanted to confirm that you have received the Act 537 Plan Draft.

If you have not or have any questions or comments, please let me know.

Sincerely,

Matthew Roberts  
Staff Professional I

HERBERT, ROWLAND & GRUBIC, INC.  
501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310  
[mroberts@hrq-inc.com](mailto:mroberts@hrq-inc.com) | [vCard](#)  
[hrq-inc.com](#) | [LinkedIn](#) | [Facebook](#)

**From:** Pindar, Chad <Chad.Pindar@drbc.gov>  
**Sent:** Wednesday, August 19, 2020 4:38 PM  
**To:** Roberts, Matthew <mroberts@hrq-inc.com>; Kovach, David <David.Kovach@drbc.gov>; Henson, Kendria <Kendria.Henson@drbc.gov>  
**Cc:** Spatz, Mark <mspatz@hrq-inc.com>; Salmon, Cory <csalmon@hrq-inc.com>; secretary@milfordboro.org; westfallsec@optonline.net; milfrdtp@ptd.net; Kelley Weber <kweber@matamorasborough.com>  
**Subject:** RE: Eastern Pike County Regional Act 537 Draft Plan Submission

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Hello Mr. Roberts,

I recommend that you coordinate directly with David Kovach, P.G., Manager of our Project Review Section. He will be able to provide you with information relative to any applicable DRBC approvals necessary. He is copied on this email.

Regards,

Chad Pindar, P.E.  
Manager – Water Resource Planning Section  
Delaware River Basin Commission  
(e) [Chad.Pindar@drbc.gov](mailto:Chad.Pindar@drbc.gov), (p) 609-883-9500 ext 268 (f) 609-883-9522

---

**From:** Roberts, Matthew <[mroberts@hrq-inc.com](mailto:mroberts@hrq-inc.com)>  
**Sent:** Wednesday, August 19, 2020 4:09 PM  
**To:** Pindar, Chad <[Chad.Pindar@drbc.gov](mailto:Chad.Pindar@drbc.gov)>  
**Cc:** Spatz, Mark <[mspatz@hrq-inc.com](mailto:mspatz@hrq-inc.com)>; Salmon, Cory <[csalmon@hrq-inc.com](mailto:csalmon@hrq-inc.com)>; [secretary@milfordboro.org](mailto:secretary@milfordboro.org); [westfallsec@optonline.net](mailto:westfallsec@optonline.net); [milfrdtp@ptd.net](mailto:milfrdtp@ptd.net); Kelley Weber <[kweber@matamorasborough.com](mailto:kweber@matamorasborough.com)>  
**Subject:** [EXTERNAL] Eastern Pike County Regional Act 537 Draft Plan Submission

Dear Mr. Pindar,

Please find a copy of the Eastern Pike County Regional Act 537 Draft Plan for your review. There is a link to the plan in the transmittal letter that I have attached.

Please let me know if you have any questions.

Best,  
Matthew Roberts  
Staff Professional I

HERBERT, ROWLAND & GRUBIC, INC.  
501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310  
[mroberts@hrq-inc.com](mailto:mroberts@hrq-inc.com) | [vCard](#)  
[hrq-inc.com](#) | [LinkedIn](#) | [Facebook](#)

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**Herbert, Rowland & Grubic, Inc.**  
**Engineering & Related Services**

**AN EMPLOYEE-OWNED COMPANY**

P.O. Box 504  
Clarks Summit, PA 18411  
570.851.2804  
www.hrg-inc.com

**VIA EMAIL**

August 19, 2020

Mr. Chad Pindar, P.E., Manager  
Delaware River Basin Commission  
25 State Police Drive  
P.O. Box 7360  
West Trenton, NJ 08628

**Re: Eastern Pike County Regional Draft Act 537 Plan  
Pike County, Pennsylvania**

Dear Mr. Pindar:

On behalf of Westfall Township, Milford Township, Milford Borough, and Matamoras Borough, we are pleased to submit this **DRAFT** Regional Act 537 Sewage Facilities Plan, including an Environmental Report, for your review and comment. The draft of the Eastern Pike County Regional Act 537 Plan can be viewed/downloaded at: <http://tiny.cc/easternpike537>

At this time, the draft plan is being reviewed by the stakeholders and planning agencies. Upon receipt of planning agency comments and at the end of a thirty-day public comment period, the Westfall Township Board of Supervisors, Milford Township Board of Supervisors, Milford Borough Council, and Matamoras Borough Council will consider adoption of the Act 537 Plan by resolution so that the final document may be submitted to the Pennsylvania Department of Environmental Protection (PADEP) and the Delaware River Basin Commission (DRBC) for official review.

Please feel free to give me a call if you have any questions.

Very Truly Yours,

**Herbert, Rowland & Grubic, Inc.**

Matthew N. Roberts  
Staff Professional I

MNR

003054.0444

P:\0030\003054\_0444\Admin\Corres\2020.08.19 Draft Plan Submission to DRBC.doc

c: Westfall Township Board of Supervisors  
Milford Township Board of Supervisors  
Milford Borough Council  
Matamoras Borough Council  
File



P.O. BOX 504  
Clarks Summit, PA 18411  
(570) 851-2804  
eFAX (570) 524-6779  
www.hrg-inc.com

**VIA EMAIL & REGULAR MAIL**

December 11, 2019

Mr. Chad Pindar, P.E.  
Delaware River Basin Commission  
25 State Police Drive  
P.O. Box 7360  
West Trenton, New Jersey 08628-0360

Re: Act 537 Plan Update Notification

Dear Mr. Pindar:

Herbert, Rowland, & Grubic, Inc. (HRG) submitted a Task/Activity Report and Plan of Study (TAR) to PADEP on behalf of Westfall Township, Milford Borough, Milford Township, and Matamoras Borough for an Act 537 Plan Update (Plan) in May 2019. HRG has been hired to prepare the Plan on behalf of the aforementioned municipalities. A map of the planning areas has been attached to this letter for your reference. HRG and representatives from the municipalities met with PADEP on Friday, December 6, 2019 to discuss questions on the TAR and the proposed planning effort.

Although a formal TAR acceptance letter has not been received at this time, HRG started the process of conducting On-lot Disposal System (OLDS) surveys as part of the sanitary sewer needs assessment in the planning areas. The need for public sanitary sewer will be based on the concentration of failing OLDS and potential growth and development in these planning areas. Structural alternatives have not been developed at this time, but will be developed and analyzed as part of the planning effort. Once recommended structural alternatives are selected (if any), HRG will complete a draft of the Plan. A copy of the draft Plan will be submitted to DRBC prior to finalization, adoption, and implementation. The capacity of the Municipal Authority of the Township of Westfall's wastewater treatment facility is not anticipated to be increased as part of this planning effort.

Please do not hesitate to call if you have any questions or if you need any additional information prior to seeing the draft Plan.

Sincerely,

**Herbert, Rowland & Grubic, Inc.**

A handwritten signature in black ink, appearing to read 'Cory J. Salmon', with a long horizontal flourish extending to the right.

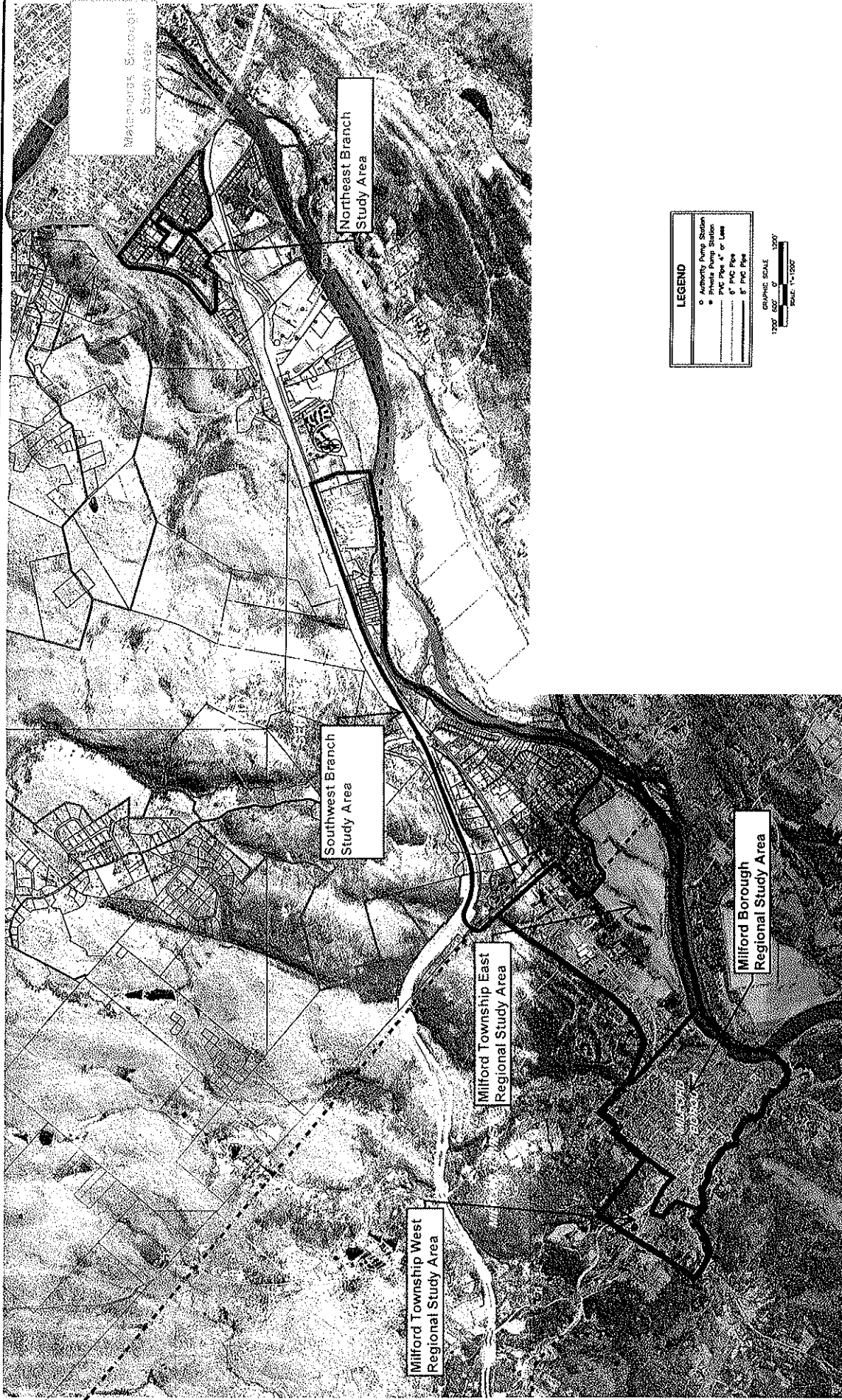
Cory J. Salmon, PE, PMP  
Team Leader | Water & Wastewater

MNR/CJS  
R003054.0444

P:\0030\003054\_0444\Admin\Corres\2019.12.11 DRBC Notification.docx

Enclosure

c:



SCALE: 1" = 1200'  
 JOB#: 3054.0000  
 DATE: DECEMBER, 2018

**HRG**  
 340 East Park Drive  
 Pottsville, PA 17711  
 Tel: (717) 864-1188  
 Fax: (717) 864-1188  
 hrge.com  
 Engineering & Related Services

**Planning Study Area Map**  
**WESTFALL AUTHORITY**  
**PIKE COUNTY, PENNSYLVANIA**

## Milford Township

---

**From:** Spatz, Mark [mspatz@hrg-inc.com]  
**Sent:** Wednesday, September 02, 2020 4:56 PM  
**To:** Devitt, Patrick; Roberts, Matthew  
**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber; Salmon, Cory; Stires, Todd; Novatnak, Scott  
**Subject:** RE: TAR Submission - Pike County Regional Act 537 Plan  
**Attachments:** 2019.12.11 DRBC Notification Letter.pdf; 2020.08.19 Draft Plan Submission to DRBC.pdf; RE: Eastern Pike County Regional Act 537 Draft Plan Submission (19.8 KB)

Good afternoon Patrick,

I just didn't want to call the plan "Westfall Township" or any other single municipality implying a precedence of one municipality over the other. I also felt the plan name of: "*Matamoras Borough, Westfall Township, Milford Township, Milford Borough Regional Act 537 Plan*" was a wordy title. So proposed Eastern Pike County at the stakeholders meeting in 2019 and no one objected. We can revise the plan title to whatever suits best.

We have sent notice and now the draft plan to DRBC with no feedback (attached). Much like the DEP, agencies don't review draft documents. To that end, the draft plan is going through the local planning agency review process right now and once adopted the official plan will be submitted to DEP and DRBC for review and comment.

Mark W. Spatz, PE  
Project Manager

HERBERT, ROWLAND & GRUBIC, INC.  
P.O. Box 504  
Clarks Summit, PA 18411  
570.851.2804 (o) | 570.954.7589 (c)  
[mspatz@hrg-inc.com](mailto:mspatz@hrg-inc.com) | [vCard](#)  
[hrg-inc.com](http://hrg-inc.com) | [LinkedIn](#) | [Facebook](#)

**From:** Devitt, Patrick <pdevitt@pa.gov>  
**Sent:** Wednesday, September 02, 2020 4:41 PM  
**To:** Roberts, Matthew <mroberts@hrg-inc.com>  
**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber <kweber@matamorasborough.com>; Spatz, Mark <mspatz@hrg-inc.com>; Salmon, Cory <csalmon@hrg-inc.com>; Stires, Todd <tstires@pa.gov>; Novatnak, Scott <snovatnak@pa.gov>  
**Subject:** TAR Submission - Pike County Regional Act 537 Plan

Good Afternoon Matthew –

Thank you for forwarding a hard-copy of the TAR response to our office. I may have mentioned we are allowed to enter our office for a very limited time on Fridays. While I didn't see the TAR in my in-box while there last Friday, I'm sure it will be there this Friday.

I can appreciate your background information regarding your prior electronic submissions. Not that it matters at this juncture, but your June 1st email directed me to view the TAR response via an apparent HRG database at <https://hrg3.app.box.com/s/6pagx7e7nc3ksxfgfdlv55wirw8d2ort>, which prompts me to "sign-up or Log-In" effectively blocking my entry. Otherwise, regarding any On-Base system uploading, since our office closing in

March I've been tele-working in a situation whereby I did not even have internet connectivity to many external systems like On-Base until recently. At any rate as I stated earlier, hard-copies are currently required for all official municipal Act 537 Update Revision documents (just as they've been for the last 50 yrs. or more), and I have not received any notification whatsoever from my program management to the effect we have now converted over to an all-electronic document program workplace situation. Similarly, our Clean Water Program - Permits Section is also currently requiring hard-copy submission of documents. Please note it's certainly not my intent in any way the submission of electronic copies is wrong; as I previously stated they can be helpful at times - but they do not replace hard-copies of documents.

At this point there are much more paramount issues surrounding the proposed Plan. Please note I've been reminded that during our last meeting, our Program Manager indicated the intention of having the Department and all municipalities involved with the proposed Plan meet with the Delaware River Basin Commission (DRBC) to discuss the proposed Plan and to clearly define the extent of any and all required Special Protection requirements applicable to the Plan to assure consistency. So assuming you have not already contacted DRBC for input on the Plan, I also note that the statement contained in second paragraph of your August 19, 2020 letter to the Department (submitted electronically) is at odds with our previously intended meeting with DRBC in that your letter indicates the Plan's municipalities are waiting until the Plan is adopted and finalized before submitting it to DRBC for their review, which in our view would be less than prudent. Thus with our last meeting in mind, I'll try to discuss bringing DRBC into the Plan's picture here with program management as soon as I can.

Lastly, we've noticed there's been a rather stark change in the official name/title of this proposed Westfall Township Regional 537 Plan, with it now being referred to as the "Eastern Pike County Regional" Plan. Just at face value, aside from providing a disjunct separation from the prior Planning file documents to date, the title seems to suggest a Plan covering a much larger area than the proposed Plan, while Shohola, Delaware, Dingman & Lehman Townships (obviously not included in this Plan) are essentially also located in Eastern Pike County and cover abundantly more geographical area far beyond the scope of the current proposed 537 Planning study area. Also, since Act 537 Sewage Planning is a delegated *Municipal* function in Pennsylvania, it's very unusual for municipal 537 Sewage Facilities Plans to be titled after Counties, vs. Municipalities. Since we are not understanding the reason for the official name change please enlighten us as to exactly what led to the change.

Thanks for your attention to this matter.

Pat D.

Patrick Devitt, Project Manager  
Department of Environmental Protection  
Northeast Regional Office  
2 Public Square | Wilkes-Barre, PA 18711-0790  
Phone: 570-826-2328 | Fax: 570-830-3016  
[www.dep.pa.gov](http://www.dep.pa.gov)

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**From:** Roberts, Matthew <mroberts@hrg-inc.com>

**Sent:** Tuesday, September 1, 2020 4:51 PM

**To:** Devitt, Patrick <pdevitt@pa.gov>

**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber

<kweber@matamorasborough.com>; Spatz, Mark <mspatz@hrg-inc.com>; Salmon, Cory <csalmon@hrg-inc.com>;

Stires, Todd <tstires@pa.gov>; Novatnak, Scott <snovatnak@pa.gov>

**Subject:** [External] RE: Draft Pike County Regional Act 537 Draft Plan Submission

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Good afternoon Pat,

Thank you for the response. I wanted to let you know that we submitted a complete hard copy of the TAR to your office last week.

I also wanted to clarify why we had submitted the TAR digitally. To begin with, I had originally emailed you on May 27<sup>th</sup> when I was preparing to submit the TAR and asked if you required a hard copy of the TAR or if a digital version would suffice but did not receive a response. On the DEP's website, it indicated that the offices were shut down but working remotely, so we submitted the Revised TAR digitally on June 1<sup>st</sup>. The On-Base form dated May 12<sup>th</sup> ([http://files.dep.state.pa.us/DataAndTools/ApplicationFormUpload/OnBase\\_form\\_May132020.pdf](http://files.dep.state.pa.us/DataAndTools/ApplicationFormUpload/OnBase_form_May132020.pdf)) indicates that online submissions are acceptable, and there is an option in the drop down menu for Task Activity Reports (TAR). Furthermore, on June 22<sup>nd</sup> (<https://www.ahs.dep.pa.gov/NewsRoomPublic/SearchResults.aspx?id=21828&typeid=1>), the DEP announced that they launched the On-base DEP Upload form and states that DEP would be accepting applications online through this. HRG had submitted through this portal on July 28<sup>th</sup> when we had not heard back originally. I have attached the receipt in this email.

Once again, thank you for the response, and we would appreciate a timely review of the TAR if possible.

Please let me know if you have any questions.

Sincerely,  
Matthew Roberts  
Staff Professional I

HERBERT, ROWLAND & GRUBIC, INC.  
501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310

[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com) | [vCard](#)  
[hrg-inc.com](#) | [LinkedIn](#) | [Facebook](#)

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## **Milford Township**

---

**From:** Mike Mrozinski [mmrozinski@pikepa.org]  
**Sent:** Wednesday, September 02, 2020 3:55 PM  
**To:** milfrdtp@ptd.net  
**Subject:** Updated TAR - Regional 537 Plan  
**Attachments:** Westfall Township Regional Act 537 Plan Update TAR\_Optimized.pdf

Kevin Stoyan inquired about this document. He believes it was not previously sent to the township and he may be right. He asked me to send it to you in the event the township wishes to review it as well as the draft 537 plan.

Let me know if you have any questions.

*Michael Mrozinski*  
*Planning Director*  
*Solid Waste/Recycling Coordinator*  
**Pike County Office of Community Planning**  
837 Route 6, Unit 3  
Shohola, PA 18458  
T: 570.296.3500 F: 570.296.3501  
[mmrozinski@pikepa.org](mailto:mmrozinski@pikepa.org)  
[www.pikepa.org/planning.html](http://www.pikepa.org/planning.html)

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## Milford Township

---

**From:** Devitt, Patrick [pdevitt@pa.gov]  
**Sent:** Wednesday, September 02, 2020 4:41 PM  
**To:** Roberts, Matthew  
**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber; Spatz, Mark; Salmon, Cory; Stires, Todd; Novatnak, Scott  
**Subject:** TAR Submission - Pike County Regional Act 537 Plan

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Thanks for your attention to this matter.

Pat D.

Patrick Devitt, Project Manager  
Department of Environmental Protection  
Northeast Regional Office  
2 Public Square | Wilkes-Barre, PA 18711-0790  
Phone: 570-826-2328 | Fax: 570-830-3016  
[www.dep.pa.gov](http://www.dep.pa.gov)

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**Subject:** [External] RE: Draft Pike County Regional Act 537 Draft Plan Submission

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Once again, thank you for the response, and we would appreciate a timely review of the TAR if possible.

Please let me know if you have any questions.

Sincerely,

Matthew Roberts

Staff Professional I

HERBERT, ROWLAND & GRUBIC, INC.

501 Allendale Road, Suite 203

King of Prussia, PA 19406

223.322.7310

[mroberts@hrq-inc.com](mailto:mroberts@hrq-inc.com) | [vCard](#)

[hrq-inc.com](http://hrq-inc.com) | [LinkedIn](#) | [Facebook](#)

## Milford Township

---

**From:** Spatz, Mark [mspatz@hrg-inc.com]  
**Sent:** Thursday, September 03, 2020 2:46 PM  
**To:** Milford Township  
**Cc:** dpluhrs@yahoo.com; 'Gary Williams'; 'Rachel Hendricks'; 'Robert DiLorenzo'; 'Patrick McCarthy'; ray@rar.bz; peggyemanuel@gmail.com; 'Lynette Huffman'; anthony@magnottalaw.com; Roberts, Matthew; Salmon, Cory  
**Subject:** RE: TAR of Act 537 Plan  
**Attachments:** 2020.09.02-TAR Correspondence to Milford Township.pdf

Good afternoon Shahana

Please find the attached in response with linked requested documents.

Mspatz  
570.851.2804 [office]  
570.954.7589 [cell]

---

**From:** Milford Township <milfrdtp@ptd.net>  
**Sent:** Thursday, September 03, 2020 1:55 PM  
**To:** Spatz, Mark <mspatz@hrg-inc.com>  
**Cc:** dpluhrs@yahoo.com; 'Gary Williams' <williamsgarym@outlook.com>; 'Rachel Hendricks' <ravfhendricks@gmail.com>; 'Robert DiLorenzo' <dilo295@gmail.com>; 'Patrick McCarthy' <pgm1@ptd.net>; ray@rar.bz; peggyemanuel@gmail.com; 'Lynette Huffman' <lhuffman@kfbblawoffice.com>; anthony@magnottalaw.com  
**Subject:** TAR of Act 537 Plan

Mr. Spatz,

Please consider the attached letter from the Board of Supervisors.

Thanks,

Shahana Shamim  
Secretary/Treasurer  
Milford Township  
Pike County  
Phone: 570 296 5540

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P.O. Box 504  
Clarks Summit, PA 18411  
570.851.2804  
www.hrg-inc.com

VIA EMAIL

September 2, 2020

Milford Township Board of Supervisors  
560 Route 6/209  
Milford, Pennsylvania 18337

Re: TAR Correspondence with DEP and DRBC

Dear Board of Supervisors,

As per your request, we have attached all correspondence and feedback from the Pennsylvania Department of Environmental Protection (DEP) and DRBC as well as HRG's submissions regarding the Task Activity Report (TAR) for the regional draft Act 537 Plan.

Files at: <https://hrg3.box.com/s/502v7onu40kahx4z6ln9sxxyrfs44gt7>

Please feel free to give me a call if you have any questions.

Very Truly Yours,

**Herbert, Rowland & Grubic, Inc.**

A handwritten signature in black ink, appearing to read "Mark W. Spatz", followed by a horizontal line.

Mark W. Spatz, P.E.  
Project Manager

MNR

003054.0444

\\192.168.0.27\Project\0030\003054\_0444\Admin\Corres\2020.09.02 TAR Correspondence to Milford Township.doc

c: File

## Milford Township

---

**From:** Roberts, Matthew [mroberts@hrg-inc.com]  
**Sent:** Tuesday, September 01, 2020 4:51 PM  
**To:** Devitt, Patrick  
**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber; Spatz, Mark; Salmon, Cory; Stires, Todd; Novatnak, Scott  
**Subject:** RE: Draft Pike County Regional Act 537 Draft Plan Submission  
**Attachments:** [RECEIVED] Scanned Forms review - Reference ID: 2609 (27.1 KB)

Good afternoon Pat,

Thank you for the response. I wanted to let you know that we submitted a complete hard copy of the TAR to your office last week.

I also wanted to clarify why we had submitted the TAR digitally. To begin with, I had originally emailed you on May 27<sup>th</sup> when I was preparing to submit the TAR and asked if you required a hard copy of the TAR or if a digital version would suffice but did not receive a response. On the DEP's website, it indicated that the offices were shut down but working remotely, so we submitted the Revised TAR digitally on June 1<sup>st</sup>. The On-Base form dated May 12<sup>th</sup> ([http://files.dep.state.pa.us/DataAndTools/ApplicationFormUpload/OnBase\\_form\\_May132020.pdf](http://files.dep.state.pa.us/DataAndTools/ApplicationFormUpload/OnBase_form_May132020.pdf)) indicates that online submissions are acceptable, and there is an option in the drop down menu for Task Activity Reports (TAR). Furthermore, on June 22<sup>nd</sup> (<https://www.ahs.dep.pa.gov/NewsRoomPublic/SearchResults.aspx?id=21828&typeid=1>), the DEP announced that they launched the On-base DEP Upload form and states that DEP would be accepting applications online through this. HRG had submitted through this portal on July 28<sup>th</sup> when we had not heard back originally. I have attached the receipt in this email.

Once again, thank you for the response, and we would appreciate a timely review of the TAR if possible.

Please let me know if you have any questions.

Sincerely,  
Matthew Roberts  
Staff Professional I

HERBERT, ROWLAND & GRUBIC, INC.  
501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310  
[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com) | [vCard](#)  
[hrg-inc.com](#) | [LinkedIn](#) | [Facebook](#)

**From:** Devitt, Patrick <pdevitt@pa.gov>  
**Sent:** Tuesday, August 25, 2020 10:54 PM  
**To:** Roberts, Matthew <mroberts@hrg-inc.com>  
**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber <kweber@matamorasborough.com>; Spatz, Mark <mspatz@hrg-inc.com>; Salmon, Cory <csalmon@hrg-inc.com>; Stires, Todd <tstires@pa.gov>; Novatnak, Scott <snovatnak@pa.gov>  
**Subject:** Draft Pike County Regional Act 537 Draft Plan Submission

Hello Matthew-

In regard to your request for the Department to review a "Draft" copy of the proposed Plan, please note as I alluded to in my response to your prior email requesting a review of the Draft Tier 3 - Sewage Needs Survey, it



will not be possible for us to review a Draft copy of the Act 537 Update Revision. Please note that even when our section was staffed with five (5) individuals, with about 400 municipalities in our regulated 11 county region, we have not been able to take on reviews of Draft Act 537 Planning documents since circa the early 1990's. (Beyond Act 537 Base Plan reviews, our section is also charged with administrative reviews of the Pennvest Funding program as well as the WWTP Wasteload Management program.) Aside from the constraints due to the pandemic and teleworking, the ability to review Draft 537 Plans is a luxury that we currently do not have, particularly now with 80% of our Planning engineering section gone with myself as the only position left. Two of our remaining three engineering positions were vacated last October & January, and due to Covid 19, those positions have not and likely will not be filled until at least 2021.

Please also note regarding your reference to the documents hyperlink provided in your attachment letter, I did try to open those files. However, similar to what I described in my prior response to your June 1, 2020 email regarding the revised TAR documents, the documents again fail to open with the same message arising: "We're sorry, the preview didn't load. This document may be protected." I also then clicked on a "Download" button, which then prompted me to please "Log-In". At any rate, as I described in item 3 of my prior email, the electronic version of Westfall's 537 Planning documents have little importance, and of much larger required (and more useful) importance is the submission of hard-copies of all future 537 Planning documents including maps.

Thus, we do not have the ability to review a Draft 537 Plan - therefore no hard copy should be submitted. What is now most important relative to DEP and this proposed regional Plan is as I described in my prior email, that a complete **hard copy** of the revised Task Activity Report (TAR) be submitted to our office for our review.

Thanks again, and please contact me if you have any questions.

Pat D

Patrick Devitt, Project Manager  
Department of Environmental Protection  
Northeast Regional Office  
2 Public Square | Wilkes-Barre, PA 18711-0790  
Phone: 570-826-2328 | Fax: 570-830-3016  
[www.dep.pa.gov](http://www.dep.pa.gov)

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**From:** Roberts, Matthew <mroberts@hrg-inc.com>  
**Sent:** Wednesday, August 19, 2020 4:07 PM  
**To:** Devitt, Patrick <pdevitt@pa.gov>  
**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber <kweber@matamoraborough.com>; Spatz, Mark <mspatz@hrg-inc.com>; Salmon, Cory <csalmon@hrg-inc.com>  
**Subject:** [External] Pike County Regional Act 537 Draft Plan Submission

## Milford Township

---

**From:** donotreply@pa.gov  
**Sent:** Tuesday, July 28, 2020 3:26 PM  
**To:** Roberts, Matthew  
**Cc:** c-wdangelo@pa.gov; c-paulpalu@pa.gov  
**Subject:** [RECEIVED] Scanned Forms review - Reference ID: 2609

Dear Matthew Roberts,

Thank you for submitting the TASK - ACTIVITY REPORT -TAR- 3850-FM-BCW0005 form to DEP.

**Region:** NORTHEAST REGIONAL OFFICE  
**County:** PIKE  
**Municipality:** WESTFALL TOWNSHIP  
**Permit #/Project #:**

**DEP Processing Comments (if any):**

"This TAR (for Regional Act 537 Plan Update for Westfall Township, Milford Township, Milford Borough, Matamoras Borough) is an update from the December 6th Meeting with the Northeast Regional Office where a comment response letter was originally submitted. The original TAR was submitted on May 30, 2019. The TAR submitted in this portal is a response from Mr. Devitt's latest comments dated on 2/27/2020. This updated TAR was submitted via email to Patrick Devitt on June 1st before submitting through this portal."

We will review the document and associated information and notify you with any concerns.

Your form reference # is 2609. Please use this reference # for future inquiries to DEP and include on the check memo when remitting payment.

The DEP receipt date is 7/28/2020 3:26:07 PM. Note: If your form was submitted after business or weekend / holiday, the receipt date is the next business day.



\* This is an automated email from OnBase - DO NOT REPLY \*

## Milford Township

---

**From:** Mike Mrozinski [mmrozinski@pikepa.org]  
**Sent:** Wednesday, September 02, 2020 8:16 AM  
**To:** Anthony Waldron; Doug Manion (dougmanion@comcast.net); franktarq@gmail.com; Jamie Keener (jkeener@hrq-inc.com); Mark Spatz (mspatz@hrq-inc.com); Michael Asimakotoulos (michaelaphpi@gmail.com); Milford Water; Milford Water Co; Mike Mrozinski; Nick May (wateropr@gmail.com); penney luhrs; 'ssheldon@cherryweber.com'; 'stewr@ptd.net'; waterplt@gmail.com; westfallsec@optonline.net; 'wma155@verizon.net'; milfrdtp@ptd.net; Milford Boro Secretary; kweber@matamorasborough.com; Gary Orben; Matt Osterberg; Ronald R. Schmalzle; Steve Guccini  
**Cc:** Lorraine Lombardo  
**Subject:** Eastern Pike Regional 537 Plan

We will not have an Eastern Pike Regional 537 Plan meeting tomorrow. The plan is still in the municipal review stage.

Please complete your review and provide your comments to Mark at your earliest convenience. Thank you.

*Michael Mrozinski, Planning Director*

*Solid Waste/Recycling Coordinator*

Pike County Office of Community Planning

837 Route 6, Unit 3

Shohola, PA 18458

T: 570.296.3500 F: 570.296.3501

[mmrozinski@pikepa.org](mailto:mmrozinski@pikepa.org)

[www.pikepa.org/planning.html](http://www.pikepa.org/planning.html)

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## Milford Township

---

**From:** Roberts, Matthew [mroberts@hrg-inc.com]  
**Sent:** Wednesday, August 19, 2020 4:04 PM  
**To:** milfrdtp@ptd.net  
**Cc:** Spatz, Mark; Salmon, Cory  
**Subject:** Eastern Pike County Regional Act 537 Draft Plan Submission  
**Attachments:** 2020.08.19 Draft Plan Submission to Milford Township PC.pdf

Good afternoon,

Please forward this email and transmittal letter to Mr. Robert DiLorenzo and the Milford Township Planning Commission.

Please find a copy of the Eastern Pike County Regional Act 537 Draft Plan for your review. There is link to the plan in the transmittal letter that I have attached.

Sincerely,  
Matthew Roberts  
Staff Professional I

---

**HERBERT, ROWLAND & GRUBIC, INC.**  
501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310  
[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com) | [vCard](#)  
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August 19, 2020

Mr. Robert DiLorenzo, Chairperson  
Milford Township Planning Commission  
560 Route 6/209  
Milford, Pennsylvania 18337

**Re: Eastern Pike County Regional Act 537 Plan  
Pike County, Pennsylvania**

Dear Mr. DiLorenzo and Members of the Planning Commission:

On behalf of Milford Township we are pleased to submit this Draft Act 537 Sewage Facilities Plan, including an Environmental Report, for your review and comment. The draft of the Eastern Pike County Regional Act 537 Plan can be viewed/downloaded at: <http://tiny.cc/easternpike537>

Please submit any comments on the Plan in writing to the Milford Township Board of Supervisors within sixty calendar days. Upon receipt of all planning agency comments, and at the end of a thirty-day public comment period, the Westfall Township Board of Supervisors, Milford Township Board of Supervisors, Milford Borough Council, and Matamoras Borough Council will consider adoption of the Regional Act 537 Plan by resolution so that the final document may be submitted to the Pennsylvania Department of Environmental Protection (PADEP) and the Delaware River Basin Commission (DRBC) for review.

Please feel free to give me a call if you have any questions.

Very Truly Yours,

**Herbert, Rowland & Grubic, Inc.**

Mark W. Spatz, P.E.  
Project Manager

MNR

003054.0444

P:\0030\003054\_0444\Admin\Corres\2020.08.19 Draft Plan Submission to Westfall Township PC.doc

c: Milford Township Board of Supervisors  
File

## Milford Township

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**From:** Roberts, Matthew [mroberts@hrg-inc.com]  
**Sent:** Wednesday, August 19, 2020 4:07 PM  
**To:** pdevitt@pa.gov  
**Cc:** secretary@milfordboro.org; milfrdtp@ptd.net; westfallsec@optonline.net; Kelley Weber; Spatz, Mark; Salmon, Cory  
**Subject:** Pike County Regional Act 537 Draft Plan Submission  
**Attachments:** 2020.08.19 Draft Plan Submission to PADEP.pdf

Dear Mr. Devitt,

Please find a copy of the Eastern Pike County Regional Act 537 Plan for your review. There is link to the plan in the transmittal letter that I have attached.

Please let me know if you have any questions.

Sincerely,  
Matthew Roberts  
Staff Professional I

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501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310  
[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com) | [vCard](#)  
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VIA EMAIL

August 19, 2020

Mr. Patrick Devitt, Project Manager  
Pennsylvania Department of Environmental Protection  
2 Public Square  
Wilkes-Barre, Pennsylvania 18711

Re: **Eastern Pike County Regional Draft Act 537 Plan  
Pike County, Pennsylvania**

Dear Mr. Devitt:

On behalf of Westfall Township, Milford Township, Milford Borough, and Matamoras Borough, we are pleased to submit this **DRAFT** Regional Act 537 Sewage Facilities Plan, including an Environmental Report, for your review and comment. The draft of the Eastern Pike County Regional Act 537 Plan can be viewed/downloaded at: <http://tiny.cc/easternpike537>

At this time, the draft plan is being reviewed by the stakeholders and planning agencies. Upon receipt of planning agency comments and at the end of a thirty-day public comment period, the Westfall Township Board of Supervisors, Milford Township Board of Supervisors, Milford Borough Council, and Matamoras Borough Council will consider adoption of the Act 537 Plan by resolution so that the final document may be submitted to the Pennsylvania Department of Environmental Protection (PADEP) and the Delaware River Basin Commission (DRBC) for official review.

Please feel free to give me a call if you have any questions.

Very Truly Yours,

**Herbert, Rowland & Grubic, Inc.**

Matthew N. Roberts  
Staff Professional I

MNR

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\\192.168.0.27\Project\0030\003054\_0444\Admin\Corres\2020.08.19 Draft Plan Submission to PADEP.doc

c: Westfall Township Board of Supervisors  
Milford Township Board of Supervisors  
Milford Borough Council  
Matamoras Borough Council  
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## Milford Township

---

**From:** Roberts, Matthew [mroberts@hrg-inc.com]  
**Sent:** Wednesday, August 19, 2020 4:09 PM  
**To:** chad.pindar@drbc.state.nj.us  
**Cc:** Spatz, Mark; Salmon, Cory; secretary@milfordboro.org; westfallsec@optonline.net; milfrdtp@ptd.net; Kelley Weber  
**Subject:** Eastern Pike County Regional Act 537 Draft Plan Submission  
**Attachments:** 2020.08.19 Draft Plan Submission to DRBC.pdf

Dear Mr. Pindar,

Please find a copy of the Eastern Pike County Regional Act 537 Draft Plan for your review. There is a link to the plan in the transmittal letter that I have attached.

Please let me know if you have any questions.

Best,  
Matthew Roberts  
Staff Professional I

HERBERT, ROWLAND & GRUBIC, INC.  
501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310

[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com) | [vCard](#)  
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VIA EMAIL

August 19, 2020

Mr. Chad Pindar, P.E., Manager  
Delaware River Basin Commission  
25 State Police Drive  
P.O. Box 7360  
West Trenton, NJ 08628

Re: **Eastern Pike County Regional Draft Act 537 Plan**  
**Pike County, Pennsylvania**

Dear Mr. Pindar:

On behalf of Westfall Township, Milford Township, Milford Borough, and Matamoras Borough, we are pleased to submit this **DRAFT** Regional Act 537 Sewage Facilities Plan, including an Environmental Report, for your review and comment. The draft of the Eastern Pike County Regional Act 537 Plan can be viewed/downloaded at: <http://tiny.cc/easternpike537>

At this time, the draft plan is being reviewed by the stakeholders and planning agencies. Upon receipt of planning agency comments and at the end of a thirty-day public comment period, the Westfall Township Board of Supervisors, Milford Township Board of Supervisors, Milford Borough Council, and Matamoras Borough Council will consider adoption of the Act 537 Plan by resolution so that the final document may be submitted to the Pennsylvania Department of Environmental Protection (PADEP) and the Delaware River Basin Commission (DRBC) for official review.

Please feel free to give me a call if you have any questions.

Very Truly Yours,

**Herbert, Rowland & Grubic, Inc.**

Matthew N. Roberts  
Staff Professional I

MNR

003054.0444

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c: Westfall Township Board of Supervisors  
Milford Township Board of Supervisors  
Milford Borough Council  
Matamoras Borough Council  
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## Milford Township

---

**From:** Pindar, Chad [Chad.Pindar@drbc.gov]  
**Sent:** Wednesday, August 19, 2020 4:38 PM  
**To:** Roberts, Matthew; Kovach, David; Henson, Kendria  
**Cc:** Spatz, Mark; Salmon, Cory; secretary@milfordboro.org; westfallsec@optonline.net; milfrdtp@ptd.net; Kelley Weber  
**Subject:** RE: Eastern Pike County Regional Act 537 Draft Plan Submission  
**Attachments:** 2020.08.19 Draft Plan Submission to DRBC.pdf

Hello Mr. Roberts,

I recommend that you coordinate directly with David Kovach, P.G., Manager of our Project Review Section. He will be able to provide you with information relative to any applicable DRBC approvals necessary. He is copied on this email.

Regards,

Chad Pindar, P.E.  
Manager – Water Resource Planning Section  
Delaware River Basin Commission  
(e) [Chad.Pindar@drbc.gov](mailto:Chad.Pindar@drbc.gov), (p) 609-883-9500 ext 268 (f) 609-883-9522

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**From:** Roberts, Matthew <[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com)>  
**Sent:** Wednesday, August 19, 2020 4:09 PM  
**To:** Pindar, Chad <[Chad.Pindar@drbc.gov](mailto:Chad.Pindar@drbc.gov)>  
**Cc:** Spatz, Mark <[mspatz@hrg-inc.com](mailto:mspatz@hrg-inc.com)>; Salmon, Cory <[csalmon@hrg-inc.com](mailto:csalmon@hrg-inc.com)>; [secretary@milfordboro.org](mailto:secretary@milfordboro.org); [westfallsec@optonline.net](mailto:westfallsec@optonline.net); [milfrdtp@ptd.net](mailto:milfrdtp@ptd.net); Kelley Weber <[kweber@matamorasborough.com](mailto:kweber@matamorasborough.com)>  
**Subject:** [EXTERNAL] Eastern Pike County Regional Act 537 Draft Plan Submission

Dear Mr. Pindar,

Please find a copy of the Eastern Pike County Regional Act 537 Draft Plan for your review. There is a link to the plan in the transmittal letter that I have attached.

Please let me know if you have any questions.

Best,  
Matthew Roberts  
Staff Professional I

---

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## Milford Township

---

**From:** Milford Township [milfrdtp@ptd.net]  
**Sent:** Thursday, August 27, 2020 12:54 PM  
**To:** 'dpluhrs@yahoo.com'; 'Gary Williams'; 'Rachel Hendricks'; 'Robert DiLorenzo'; 'Patrick McCarthy'; 'ray@rar.bz'; 'peggymanuel@gmail.com'; 'Lynette Huffman'; 'Shawn Bolles'; 'Anthony J. Magnotta, Esq'  
**Subject:** FW: Eastern Pike County Regional Act 537 Draft Plan Submission  
**Attachments:** 00c EXEC SUMMARY.pdf; 01 CHAPTER -1.pdf; 05 CHAPTER -5.pdf; 08 CHAPTER -8.pdf; APPENDIX A - UER.pdf; 04 CHAPTER -4.pdf; Milford-Milford-Comp-Plan-2006.pdf; Alternative\_6F.pdf; 2020.07.31 HRG Project Rpt.pdf

Hi All,

Here's a correspondence from HRG.

Thanks,

Shahana Shamim  
Secretary/Treasurer  
Milford Township  
Pike County

---

**From:** Spatz, Mark [mailto:m spatz@hr g-inc.com]  
**Sent:** Wednesday, August 26, 2020 2:42 PM  
**To:** milfrdtp@ptd.net  
**Cc:** ravfhendricks@gmail.com; Roberts, Matthew  
**Subject:** Fw: Eastern Pike County Regional Act 537 Draft Plan Submission

Shahana,

FYI - see below and attached.

Also attached is a status report from July 31st for posting (as/if desired).

m spatz

---

**From:** Roberts, Matthew  
**Sent:** Wednesday, August 26, 2020 10:31 AM  
**To:** Rachel Hendricks  
**Cc:** Spatz, Mark  
**Subject:** RE: Eastern Pike County Regional Act 537 Draft Plan Submission

Good morning Rachel,

Only a relatively small portion of the plan was changed. The sections are the executive summary, Chapters 1, 4, 5, and 8 as well as Appendix A, one map in Appendix I (Alternative 6F), and the 2006 Milford Borough/Township Comprehensive Plan in Appendix B. The vast majority of the pages of the plan are in the Appendix, especially Appendix B, but there were no changes other than the ones I have attached.

I have attached all of the relevant sections that have changed since the initial draft sent to the stakeholders.

Best,  
Matthew Roberts  
Staff Professional I

---

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501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
223.322.7310  
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**From:** Rachel Hendricks <[ravfhendricks@gmail.com](mailto:ravfhendricks@gmail.com)>  
**Sent:** Monday, August 24, 2020 5:11 PM  
**To:** Roberts, Matthew <[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com)>  
**Subject:** Re: Eastern Pike County Regional Act 537 Draft Plan Submission

Everyone we printed copies for on our team will need new copies. Sorry! RH

On Mon, Aug 24, 2020, 12:47 PM Roberts, Matthew <[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com)> wrote:

Good afternoon Shahana,

This version of the draft is updated with a few minor revisions based on feedback and new information (i.e. received the 2006 Milford Borough/Township Comprehensive Plan and incorporated it in the Act 537 plan draft) recently received.

If you have any other questions, please let me know.

Sincerely,  
Matthew Roberts  
Staff Professional I

---

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King of Prussia, PA 19406  
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---

**From:** Milford Township <[milfrdtp@ptd.net](mailto:milfrdtp@ptd.net)>  
**Sent:** Monday, August 24, 2020 12:00 PM  
**To:** Roberts, Matthew <[mroberts@hrg-inc.com](mailto:mroberts@hrg-inc.com)>  
**Cc:** 'Rachel Hendricks' <[ravfhendricks@gmail.com](mailto:ravfhendricks@gmail.com)>  
**Subject:** FW: Eastern Pike County Regional Act 537 Draft Plan Submission

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Mr. Roberts,

Is this plan the same version that was previously provided to the Supervisors (attached email) or incorporates any revisions that may have been requested already by other municipalities.

Thanks,

Shahana Shamim

Secretary/Treasurer  
Milford Township  
Pike County

---

**From:** Roberts, Matthew [<mailto:mroberts@hrg-inc.com>]  
**Sent:** Wednesday, August 19, 2020 4:04 PM  
**To:** [milfrdtp@ptd.net](mailto:milfrdtp@ptd.net)  
**Cc:** Spatz, Mark; Salmon, Cory  
**Subject:** Eastern Pike County Regional Act 537 Draft Plan Submission

Good afternoon,

Please forward this email and transmittal letter to Mr. Robert DiLorenzo and the Milford Township Planning Commission.

Please find a copy of the Eastern Pike County Regional Act 537 Draft Plan for your review. There is link to the plan in the transmittal letter that I have attached.

Sincerely,  
Matthew Roberts  
Staff Professional I

---

**HERBERT, ROWLAND & GRUBIC, INC.**  
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Issues / Concerns:

- Still waiting on DEP to approve the TAR

Input Needed from Others:

- Feedback from DEP on revised TAR
- Review of the draft plan by the Pike County Planning Commission
- Review of the draft plan by the Matamoras Borough Planning Commission
- Review of the draft plan by the Westfall Township Planning Commission
- Review of the draft plan by the Milford Township Planning Commission
- Review of the draft plan by the Milford Borough Planning Commission

Schedule / Deliverable Status

- DRAFT Act 537 Plan to the various municipal Planning Commissions – August 2020

Past Month Accomplishments:

- Finalized the draft Act 537 Plan and submitted to the stakeholders group on July 14<sup>th</sup>
- Left two VMs and sent two emails to Patrick Devitt in regard to the TAR status
- Uploaded TAR to the DEP electronic submissions portal on July 28<sup>th</sup>

*The original TAR was submitted to DEP on May 30, 2019. Official comments were received on September 23, 2019. We met with DEP in December of 2019. OLDs surveys were completed by April 1<sup>st</sup> [the COVID shutdown hit] and the Revised TAR was emailed to Patrick Devitt at DEP on June 1<sup>st</sup> (as instructed by DEP during the COVID shutdown).*

Next Month (By Priority)

- Submit (electronically) the draft Act 537 Plan to the Planning Commissions
- Submit the draft Act 537 plan to the DEP (waiting on TAR approval)
- Submit the draft Act 537 plan to the DRBC

Clarifications

- None

Additional Services \ Value Added

- Value Added - Specific coordination with PENNVEST and USDA on funding options and realistic grants potential. After review with both agencies in the current climate, it appears USDA will be the most realistic and favorable option.