

**THE PIKE COUNTY DEVELOPMENTAL CENTER
107 WEST ANN STREET
MILFORD, PENNSYLVANIA 18337
(570) 296-6319**

August 8, 2020

Board of Supervisors
Milford Township
PO Box 366
Milford, PA 18337

Dear Board of Supervisors,

The Pike County Developmental Center is submitting this letter to request financial support for the fiscal year 2020-2021; to assist in funding the Center's programs and services for adults with intellectual disabilities residing in Pike County.

The Center is a non-profit Adult Day Training Facility providing a variety of programs and services for adults with intellectual disabilities of Pike County, ages 18 years and older. Due to COVID-19 pandemic, the Center's physical location is closed to prevent the spread of the virus and protect the health and safety of the PCDC Participants. We are providing services remotely. The Pike County Developmental Center's Remote Services are as follows: Phone Support (weekly and as needed), Delivery Care Package Program (deliver packages to participants' homes & bus stop locations; packages consist of craft projects, educational goal sheets, community announcements & on-line resources) and Zoom Programs (6 times per week, 1 hour sessions; consist of exercise classes, meet & greets, trivia, cognitive exercises/tasks, time & money skills, reading group, special events/projects and community events ex. dance parties, performances by local musicians). The programs implemented when in facility are as follows: Pre-Vocation/Vocational Training, Activities of Daily Living Skills, Homecare, Nutrition, Education, Transportation, Recreation, Community Outings and Special Events. The mission of the Center is to provide opportunities for individuals to reach a greater level of self-sufficiency and independence at the Center, in the home, community and work environments.

The Center currently provides services to twenty-eight PCDC Participants, thirty-five participants in 2020/2021 fiscal year. In the fiscal year 2019/20, twenty-nine individuals received services. Due to programs being provided remotely, receiving decreased funding for individuals' attendance (not in facility, but remotely), the "2020 PCDC Tricky Tray" has been cancelled due to COVID-19 pandemic; we are asking for support from the boroughs and townships in Pike County to assist in sustaining and maintaining programs and services.

We appreciate your consideration of this request. If you have any questions or need additional information, I may be contacted at (570) 296-6319, Monday through Friday from 8 am to 3 pm.

Sincerely,



Liz Torkildsen
PCDC Executive Director

Milford Township

From: Civic Volunteer Award [info@civic-volunteer.com]
Sent: Thursday, August 27, 2020 3:56 PM
Subject: UPDATE: Small Town America Civic Volunteer Award

To All Those Who Submitted a Nomination,

We wanted to inform you that the nomination period for the Small Town America Civic Volunteer Award has been extended a few weeks in recognition of the constraints some people may be under due to the pandemic. As a result, the announcement of the award winners will be on October 1 instead of September 15 as originally planned. Thank you for your patience and understanding. We look forward to awarding our winners very soon!

Thank you for your nomination,

Amanda Sedor
STACVA Coordinator

Milford Township

From: Christina Markgraf [christina@magnottalaw.com]
Sent: Thursday, August 27, 2020 12:17 PM
To: Boro Secretary; Milford Township
Subject: November Election - Tax Increase Ballot

Dear Pam and Shahana:

Please be advised I have confirmed with Pike County Board of Elections the question for the tax increase with respect to Ambulance and Rescue will be placed on the November General Election ballot.

Sincerely,

ANTHONY J. MAGNOTTA, ESQUIRE

Attorney at Law
1307 Purdytown Turnpike, Suite A
Lakeville, PA 18438
Phone: 570-226-5700
Fax: 570-226-5654

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Milford Township

From: GS, PACOSTARS [RA-pacostars@PA.GOV]
Sent: Wednesday, August 26, 2020 4:24 PM
To: Newsletter@LISTSERV.PA.GOV
Subject: COSTARS Connection - Summer 2020 Edition
Attachments: COSTARSConnection - Summer2020.pdf

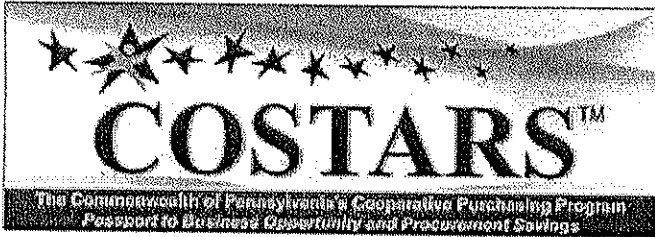
The Summer 2020 edition of the *COSTARS Connection* newsletter is attached. Read about COSTARS Program updates, recent events and important contract information.

You can access this newsletter, as well as past editions, through the Program Resources page on our website at www.dgs.pa.gov/COSTARS.

Enjoy!

Your COSTARS Team

Department of General Services | Bureau of Procurement
555 Walnut Street | 6th Floor, Forum Place | Harrisburg, PA 17101
Phone: 866.768.7827 | Fax: 717.783.6241
www.costars.state.pa.us



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**NOTICE OF ESTIMATED ALLOCATION
MUNICIPAL LIQUID FUELS AND TURNBACK**

September 2020

51207 MILFORD
P O BOX 366
MILFORD, PENNSYLVANIA 18337

Dear Municipal Officials:

This letter shall serve as notification that your ESTIMATED Liquid Fuels (Act 655) allocation for 2021 is \$ 53,644.52. This estimate reflects the anticipated impacts due to COVID-19. Please note that a portion of this payment is based on the State's Motor License Fund taxes to be collected during the remainder of the year. Therefore, changes in consumption or wholesale price could affect the final payment amount.

This amount is based on the mileage of 9.04 and the population of 1530 for your municipality, according to our records as of January 1, 2020. Any changes made to your mileage figures in 2020 will be reflected in your March 1, 2021 ACTUAL Liquid Fuels payment.

In order to receive your payment on March 1, 2021, your municipality must be CERTIFIED by February 13, 2021. To be CERTIFIED you must submit the following completed reports to the indicated organization (see actual reports for mailing address):

<u>Report Name</u>	<u>Submit To</u>
1. MS-965 Actual Use Report of State Funds	PennDOT District Office
2. Survey of Financial Condition	DCED
3. Report of Appointed and Elected Officials	DCED

Please note that due to the payment date for the Liquid Fuels Tax Fund allocation being changed to March 1 and the due date for the 2020 Survey of Financial Condition (SOFC) being subsequent to that date (March 15), the 2020 SOFC must be submitted prior to the actual due date in order for your payment to be released on March 1, 2021.

Notice of Estimated Allocation
Page 2
September 2020

In addition to filing the above reports with the correct organization by the date indicated, you should ensure that any findings from the audit of your Liquid Fuels Fund, as prepared by the Department of the Auditor General and/or Monitoring Review prepared by the Center for Program Development and Management, are resolved.

In the spirit of efficiency, please note that a separate **HIGHWAY TRANSFER ESTIMATED PAYMENT (Act 32) letter will not be sent to municipalities**. This is known as the turnback program. Payments for the turnback program mileage will be made in March 2021 and are applicable only to local governments participating in the turnback program. Your ESTIMATED Turnback allocation for 2021 is \$ 2,840.00. This amount is based on the Turnback mileage of 0.71. Any changes made to your turnback mileage figures in 2020 and verified by the Department by December 31, 2020, will be reflected in your March 1, 2021, ACTUAL Liquid Fuels payment.

If you receive your payment through electronic funds transfer and you have recently changed your banking information, you must notify the Vendor Data Management Unit (VDMU) at 1.877.435.7363. If you have any other questions, please call Ms. Yvonne Rauch, Center for Program Development and Management, Pennsylvania Department of Transportation, at 717.787.2185.

Sincerely,

A handwritten signature in cursive script, appearing to read "Yassmin Gramian".

Yassmin Gramian, P.E.
Secretary of Transportation

Please join

The Pike County Conservation District and
The Pike County Office of Community Planning

for a special two-part webinar series

GROWING A STRONGER PIKE COUNTY

Two Friday mornings:

SEPTEMBER 18TH AND 25TH
8:30 TO 10:30 AM

Session 1, September 18th: **The Vision**
Session 2, September 25th: **Tools for Success**

Elected officials and their advisors face enormous challenges when it comes to land use. This two-part series shares information about local Comprehensive Plans – the future vision of a community, and the tools that implement the plans; the Zoning and Subdivision and Land Development codes. The theme? Making the future of Pike County an attractive built environment that businesses and residents need to thrive, as well as conserving an unparalleled natural environment that attracts visitors and contributes to the health and quality of life for residents. How? Through the implementation of local Comprehensive Plans and codes which conserve natural areas that reduce sediment and pollutants and conserve clean water for all.

Who should attend? Elected officials, planning commission members, environmental advisory council members, Township and Borough staff and other municipal officials involved in planning and land use decisions, recommendations, and enforcement.

Registration required, but there is no charge for the two sessions.

To register and receive the Zoom webinar link please contact:
The Pike County Conservation District at 570-226-8220 or email piked@pikepa.org

Financial and other support for this project is provided by the Pennsylvania Association of Conservation Districts, Inc. through a grant from the Pennsylvania Department of Environmental Protection under Section 319 of the Clean Water Act, administered by the U.S. Environmental Protection Agency.

This workshop was financed in part by a grant from the Community Conservation Partnerships Program Environmental Stewardship Fund under the administration of the Pennsylvania Department of Conservation and Natural Resources Bureau of Recreation and Conservation administered through the Pennsylvania Environmental Council's Pocono Forests and Waters Conservation Landscape Mgmt Grant Program.



GROWING A STRONGER PIKE COUNTY

Session 1, September 18th: The Vision

- 8:30** Welcome & Introduction – Michele Long, Executive Director, Pike County Conservation District and Mike Mrozinski, Planning Director, Pike County Office of Community Planning
- 8:45** Comprehensive Plans – the vision, goals and getting to implementation, Ted Ritsick, MPS, Local Government Policy Specialist, PA Department of Community & Economic Development
- 9:30** Places of the Heart – conservation and development priorities and how to implement them, Kate Raman, AICP, Conservation Project Manager, Natural Lands
- 10:00** Questions/Discussion
- 10:30** Adjourn

Session 2, September 25th: Tools for Success

- 8:30** Welcome & Introduction – Michele Long, Executive Director, Pike County Conservation District and Mike Mrozinski, Planning Director, Pike County Office of Community Planning
- 8:45** Implementing Comprehensive Plans – three types of land use ordinances relevant to Pike County municipalities, Ann Hutchinson, AICP, Senior Director Municipal Planning, Natural Lands
- Infill and small-scale subdivision – a few essential standards
 - Commercial redevelopment – what's next?
 - Conservation subdivision design – new neighborhoods with open space
- 9:30** Questions/Discussion/Potential Funding
- 10:00** Adjourn



Milford Township

From: Rachel Hendricks [ravhendricks@gmail.com]
Sent: Wednesday, August 26, 2020 1:15 PM
To: penney luhrs; Gary Williams; Milford Township
Subject: Fwd: Pike County COVID-19 Assistance Fund Application

----- Forwarded message -----

From: Google Forms <forms-receipts-noreply@google.com>
Date: Wed, Aug 26, 2020 at 1:14 PM
Subject: Pike County COVID-19 Assistance Fund Application
To: <ravhendricks@gmail.com>



Thanks for filling out Pike County COVID-19 Assistance Fund Application

Here's what we got from you:

Pike County COVID-19 Assistance Fund Application

Email address *

[REDACTED]

Applicant Legal Name *

Milford Township

EIN or SSN *

[REDACTED]

Type of Applicant *

Municipality

Nonprofit Organization

Business with fewer than 100 employees

Sole Proprietor without employees

Tourism-related business

Other:

Contact Person Name *

Rachel Hendricks

Contact Phone Number *

[REDACTED]

Contact Email Address *

[REDACTED]

Mailing Address *

PO Box 366 Milford, PA 18337

Is the applicant a minority- or woman-owned business? *

Yes

[REDACTED]

No

Describe how your business, organization, or municipality has been impacted by COVID-19. *

The Township's operations have been disrupted by COVID 19. Our facility is inadequately sized for social distancing and our equipment was not ready for the switch to tech based meetings. We have had to spend extra money we frankly do not have. The municipal budget revenues are unlikely to meet the expectations when the budget was enacted, notwithstanding the suffering of our residents, for whom tax payment deadlines were extended. Most importantly, the emergency services impact of the lack of EMS volunteers has created a major financial and human health risk to our community, but that is being addressed through the Borough of Milford's application for EMS funding, which we wholly support and will benefit from if successful. We hope it will be.

What COVID-19 assistance have you applied for or received? Check all that apply.

Pandemic Unemployment Compensation

Paycheck Protection Program (PPP)

Economic Injury Disaster Loan (EIDL)

Pennsylvania Statewide Small Business Assistance Program (MetroAction)

FEMA or PEMA

Pennsylvania Department of Health

Pennsylvania Department of Human Services

Pennsylvania Department of Education

Pennsylvania Commission on Crime and Delinquency

Pennsylvania Department of Community and Economic Development

Pike County Small Business Forgivable Loan Program (CDBG)

Greater Pike Community Foundation (COVID-19 Relief Fund)

None

Other:

If COVID-19 assistance was requested or received as noted above, attach a budget showing use of these funds.

No files submitted

Amount of Funding Requested *

17950

Attach a budget that shows how this funding will be used. Include the purpose and amount. *

Submitted files



cares budget - Rachel Hendricks.xlsx

Explain how these expenses are necessary due to COVID-19.

Renting meeting space is necessary due to the inadequate size of our meeting space in the context of social distancing. Cleaning in accordance with CDC sanitizing guidance in order to protect our residents and employees from the spread of COVID. The township did not have a webcam or a subscription in order to utilize zoom which is the platform we have used this far for meetings since initially doing conference call meetings. As public participation access is legally required, we must advertise the information for the public to be aware and have the ability to participate and so all our meetings which are advertised for the year in the beginning of the year, have had to be readvertised to accommodate the new platform use, including the passcodes to add security. Numerous area municipalities have been zoom bombed in their attempts to hold these online meetings. Since we cannot provide paper documents to the public at online meetings, we had to change

over to providing this material on our website, in addition to the new meeting participation information. The attorney fees budgeted, as the staff, did not anticipate having to review emergency resolutions, state policy and legal changes due to COVID and participation in emergency services meetings to address the measures necessary to provide service in the sudden absence of EMS volunteers. Finally, we normally do not budget for work hours for our Emergency Management Coordinator. We in fact did not have an emergency management plan in place. We have had to lean on our EMC volunteer, a regular township employee in another role, to the level of hours to communicate with the public about the changing situation and emergency declarations and restrictions, that paying for his time is necessary and was not anticipated during budget season. The Township's budget was very tight before this situation reduced income and added these additional expenses.

Is any officer, director, or employee of Pike County a party to or have a private interest in this project? If so, explain.

No


Attach income statements for January 1 to June 30, 2019 and January 1 to June 30, 2020. Income statements must show income, revenue, and net income or loss. *

Submitted files

 MUNICIPAL INCOME STATEMENTS - Rachel Hendricks.pdf


Attach balance sheets for June 30, 2019 and June 30, 2020. *

Submitted files

 MUNICIPAL BALANCE SHEETS - Rachel Hendricks.pdf

Municipalities: Attach a copy of your budget most recently approved as of March 27, 2020.

Submitted files

 2020 MUNICIPAL BUDGET AS APPROVED - Rachel Hendricks.pdf

Nonprofit Organizations: Upload IRS Determination Letter

No files submitted

Attach a completed W-9 Form *

Submitted files



By typing my name and the date below, I hereby certify that I am authorized to submit this request and that all information provided with this reimbursement request is true and complete to the best of my knowledge.


Full Name (first and last) *

Rachel Hendricks

Today's Date *

MM
08
/
DD
26
/
YYYY
2020

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--
Rachel Hendricks


Milford Township

From: Doug Olmstead [dolmstead@lpre.com]
Sent: Tuesday, August 18, 2020 3:03 PM
To: Milford Township (milfrdtp@ptd.net)
Cc: Jim DePetris
Subject: items that address some comments raised at the July PC meeting
Attachments: proposed additions for Milford Township dated August 2020.docx

Here is some more information to supplement the Condo Document I sent last week.

Respectfully,

R. Douglas Olmstead, P.E.
Development Manager

DEPG/Legend Properties
1000 Fayette Street
Conshohocken, PA 19428

570-688-6374 (cell)
610-941-4034 (office)
www.LPRE.com

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Update to proposed definitions for Milford Township, Pike County, PA

The definitions below are provided based on comments received from the meeting in July. We tried to make the definitions generic and not specifically geared to our proposed sketch plan as provided to the Township for discussion purposes.

- **Drive-through facilities**

A business establishment which provides a driveway approach for motor vehicles to serve patrons while in the motor vehicle. Said drive-through service may be in conjunction with, or exclusive of, any other form of service, including drive-through or conventional seating. This term shall not include a parking space or walk up window for a customer to pick up carry out orders that were made in advance.

- **Brewery Pub**

A business that has a State license to operate as a Brewery Pub, and that includes the custom production, bottling and sale of malt or brewed alcoholic beverages, in addition to including the sale of other alcohol, and which also includes a restaurant. The business may also include accessory entertainment but shall not include an Adult Use.

- **Limited Distillery**

A business that has a State license to operate as a Limited Distillery, and that includes the custom production, bottling and sale of distilled alcohol or similar alcoholic beverages. The use may include the sale of other alcohol and may also include a restaurant. The business may also include accessory entertainment but shall not include an Adult Use.

- **Convenience Store**

A use that includes up to ~~7,000~~ 5,000 square feet of indoor floor area that sells food, beverages, and various household items for every-day needs, with or without drive-through service, and which may also include vehicle fuel, electric vehicle charging stations, and pre-filled propane containers, but which does not provide vehicle repairs or vehicle service. The fueling stations shall not serve vehicles more than 12,000 pounds.

A question came up during the meeting about short term rentals many townships already have ordinances to address this issue because of such businesses as Air B&B. Many use the term below and require that the units be licensed by the municipality. Pocono Township is one such Township in Monroe County that has such an ordinance, which is online.

- **Transient dwelling use of single-family dwelling (TDU)**

Any dwelling unit owned or managed by a person which is rented or leased for a period of less than 30 days.

Milford Township

From: Jim Barbour [jim_barbour@tcenergy.com]
Sent: Thursday, August 20, 2020 11:19 AM
To: Milford Township
Cc: Jonathan Arron
Subject: RE: [EXTERNAL] Emergency Evacuation Plan Copy

Shahana,

Thank you for reaching out and Peggy was very nice when I spoke with her.

We are in the process of updating our Emergency plan.

Once we get that done I will get a hold of you and let you know.

Should be in the near future I'll keep you posted.

Thank you again for reaching out.

Any questions let me know.

Thanks,

Jim Barbour
Operations Team Leader
EE5 East Region

jim_barbour@tcenergy.com
mobile: 607-644-3065 desk: 607-721-0108



40 Grosset Drive
Kirkwood, NY 13795

TCEnergy.com

"Teachers don't make you learn. Trainers don't make you fit. Coaches don't make you rich. At some point, you have to realize that other people can help you. But your growth is your responsibility."

- UNKNOWN

From: Milford Township <milfrdtp@ptd.net>
Sent: Thursday, August 20, 2020 11:05 AM
To: Jim Barbour <jim_barbour@tcenergy.com>
Subject: [EXTERNAL] Emergency Evacuation Plan Copy

Good Morning,

I just spoke with Peggy Emanuel, the Member of Milford Township Planning Board. She is asking for your Emergency Evacuation Plan copy. Please send a hard copy or a disc to the Township.

Township's address:

PO Box 366
560 Rt 6 & 209
Milford, PA 18337

Thanks,

Shahana Shamim
Secretary/Treasurer
Milford Township
Pike County
Phone: 570 296 5540

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Thank you

Milford Township

From: Sandt, Kathleen T [Kathleen_Sandt@nps.gov]
Sent: Friday, August 28, 2020 2:51 PM
To: Sandt, Kathleen T
Subject: News Release: Park Regulations Updated to Curb Litter and Protect Wildlife
Attachments: NPS_Compendum of Regulations Updated August 2020.pdf

Delaware Water Gap News Release

Release date: August 28, 2020

Contact(s): Kathleen Sandt, Public Affairs Specialist
Kathleen_Sandt@nps.gov; (570) 234-9144
Eric Lisnik, Chief Ranger
Eric_Lisnik@nps.gov; (570) 242-3432

Park Regulations Updated to Curb Litter and Protect Wildlife

BUSHKILL, PA- The *Superintendent's Compendium of Designations, Closures, Permit Requirements, and Other Restrictions* for Delaware Water Gap National Recreation Area and the Middle Delaware National Scenic and Recreational River has been updated with new measures intended to curb litter and protect wildlife in the 70,000-acre national park unit. It was previously updated in May 2020.

The Superintendent's Compendium is revised and published annually but may be revised more often if needed. It addresses park-specific issues and regulations at the local level using federal authority granted to superintendents in Title 36 Code of Federal Regulations (CFR), Parts 1 through 7. The CFR is a codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the federal government, including the National Park Service. The CFR is available electronically at www.ecfr.gov.

Under 36 CFR 1.7(b), superintendents are required to "compile in writing all the designations, closures, permit requirements, and other restrictions imposed under discretionary authority. This compilation shall be updated annually and made available to the public upon request." The Superintendent's Compendium, signed on August 26, 2020, is available on the park website at: <https://www.nps.gov/dewa/learn/management/compendium.htm>. For those without internet access, hard copies are available by calling the superintendent's office at (570) 426-2418.

Changes in this version of the Compendium are intended to reduce litter and trash and protect wildlife and natural and cultural resources throughout the park. The following areas and activities are affected by these changes in regulations:

Raymondskill Falls and Creek- Raymondskill Falls is the tallest waterfall in Pennsylvania and has been one of the busiest sites in the park this year, often filling to capacity by 8:30 am on weekends.

- The Raymondskill Creek Drainage, from the base of the lower falls, including the pool area, downstream to the confluence of the Delaware River and including the Schanno House (former) parking area and grounds on the west side of US Route 209 at Raymondskill Creek, is closed from May 1 to September 30, annually. This closure does not include the McDade Recreational Trail which passes through the area.

Caddoo Access- Located off Old Mine Road in Montague Township, NJ, at the north end of the park, this site provides primitive river access for car-top launching of vessels. It is now open Tuesday through Friday, during daylight hours; the site is closed Saturday through Monday. It was previously open 7 days per week.

Picnicking- Areas where picnicking and food consumption are prohibited include:

- Raymondskill Creek, trails, and parking areas, from the park boundary to the confluence of the Delaware River, including Hackers Falls and Trail;
- Point of Gap overlook parking area and riverbank;
- Sawkill Creek from the park boundary to confluence with the Delaware River (including the Mott Street Bridge and the pool below the bridge);
- Riverview Trailhead parking area for the McDade Recreational Trail;
- Karamac Trail and riverbank.

Park visitors who wish to prepare, cook or heat food using grills, stoves, or other food heating devices must do so at a designated picnic area that has the appropriate facilities for those activities, like restrooms, trash cans, picnic tables, and parking. Designated picnic areas in the park include:

- Bushkill Store Picnic Area
- Milford Beach
- Namanock Recreation Site
- Smithfield Beach
- Toms Creek
- Turtle Beach
- Watergate Recreation Site

The Superintendent has determined changes are necessary to maintain public health and safety; protect the environmental and scenic values; protect natural and cultural resources and park wildlife; and avoid user conflicts. "We have been seeing large groups of visitors arriving early in the day and remaining in the same area for up to twelve hours cooking, preparing, and eating one or more large meals," Chief Ranger Eric Lisnik explained. "Sites like our beach and picnic locations are made for larger groups. We have the right infrastructure, such as trash receptacles and restrooms, at those locations."

Along with an increase in visitation this year, the park has also seen an increase in trash and human waste, which in some cases is causing damage to sensitive park resources. "One concern is the potential for bear-human conflict caused by the substantial amount of trash generated and left behind by large groups of picnickers, especially in more remote areas," said Kara Deutsch, Chief of Resource Management and Science at the park. "Access to human food and food waste leads to habituation and wildlife-human conflicts, especially with black bears whose primary habitat includes many of these areas. Once they have identified a location as a source of food, they will be back."

Jennifer Kavanaugh, the park's Volunteer and Partnership coordinator pointed out that "while the park has had more visitors, and more trash, than usual, we've also seen a lot more people interested in helping out by becoming Volunteers-In-Parks (VIP's) this year." To find out about becoming a VIP and what volunteer opportunities are available, go to www.volunteer.gov or email Kathy Hudak, Assistant Volunteer Coordinator, at Kathleen.Hudak@nps.gov.

-NPS-

About the National Park Service: More than 20,000 National Park Service employees care for America's 419 national parks and work with communities across the nation to help preserve local history and create close-to-home recreational opportunities. Learn more at www.nps.gov.

Kathleen Sandt
Public Affairs Specialist
National Park Service
Delaware Water Gap National Recreation Area
Middle Delaware National Scenic and Recreational River
Cell: (570) 234-9144

