

MINUTES

July 8, 2019 Workshop

Milford Township Building

560 Route 6 & 209, Milford PA

7:00 p.m.

1. Call to Order and Pledge of Allegiance: At 1900hrs the workshop meeting was called to order by Chairman Mr. James SeChrist, followed by the Pledge of Allegiance. The following

| Member/Title | Present |
|------------------------------|---------|
| Kevin Nearing/Vice Chairman | Yes |
| Robert DiLorenzo/Member | No |
| Larry Kotar/Member | Yes |
| Patrick McCarthy/Member | Yes |
| Anthony Magnotta/Solicitor | No |
| Shawn Bolles, Zoning Officer | Yes |
| Shahana Shamim, Secretary | Yes |

2. **Special Events Ordinance:** Mr. SeChrist said that letters are written to the Supervisors for approval for special events such as parades, assemblies, athletic events, street fairs, arts and craft shows etc. He added that this ordinance would provide more structures. He asked the Members to review and add to the draft ordinance if needed.
3. **Fireworks Ordinance:** Mr. SeChrist said that this ordinance is for the items above class C, which allows to buy and use items with the rules and law of the land. This ordinance would give a better understanding of the application process and coordination with EMS and police for public safety. He added that the fireworks ordinance would include a hold harmless agreement, which will keep Township out of liability.
4. **Comprehensive Plan:** Mr. SeChrist said that they would set a date for finishing the Comprehensive Plan, and present their work to the Supervisors. He said that he would take the responsibility for updating the chapters, “introduction and overview”, “summary of findings”, “goals and actions summary, “economic development”, “demographics and

economic base”, and “financial analysis”. He added that he would make a template so that other Members could place their portions into the template. He said that he would assign the official map to Shawn Bolles, the Zoning Officer, the chapter “water supply and sewage disposal” to Mr. DiLorenzo, and “regional planning and inter-municipal cooperation” to the Supervisors. Mr. Kevin Nearing took the responsibility for updating the chapters, “Land use, natural resource conservation/environmental protection”, and “community facilities and services”. Mr. Patrick McCarthy took the responsibility of updating the chapters, “community facilities and services”, “community conservation/development goals and objectives”, and “community character and development history”. Mr. Kotar took the responsibility for updating the chapters, “historic preservation”, “transportation”, and “capital improvements program”. Mr. SeChrist said that in the meetings Members would interact with the residents to update their assigned chapters. The updated Comprehensive Plan will be forwarded to the Supervisors.

Rachel Hendricks inquired how the Members would interact with the residents for updating the Comprehensive Plan, as the meeting attendance was very low. Mr. SeChrist replied that posting on the face-book could be a good option. Fred Weber said that the Comprehensive Plan should be jointly updated with the Borough. The Members said that the Borough never approached the Township for such updates. Rachel Hendricks said that the Borough had hosted Milford Township Planning Board’s workshop of June 10, 2019, and that could be considered as an approach from the Borough. Mr. SeChrist said that he would talk to Supervisors about this matter. Rachel suggested using consultants, police, and fire department to engage people in updating the Comprehensive Plan.

5. **Master Tracker Plan:** Mr. SeChrist said that this plan would include the date of completion, tracking number, and who is in charge of all the projects. He continued that this plan is supposed to be handed to the Supervisors by March every year. He said that this plan, which is a mechanism for monitoring and reporting, was described in the Comprehensive Plan.
6. **Adjournment:** Mr. SeChrist made a motion for adjournment at 7:35 P.M., Mr. Kotar seconded, and was passed unanimously.

Respectfully,

Shahana Shamim

Secretary

Milford Township Planning Board

Pike County